## Admission Registration process for 3<sup>rd</sup> & 5<sup>th</sup> Semester Students' (2022-23)

- Download and read the College Prospectus carefully
- Click On link Student Login, Login with your existing User ID & Password
- Fill the Admission Form carefully and submit. After submission, the student will receive a confirmation E-mail on his/her registered E-mail id.
- > After verification by the college, the student will receive a verification message on his/her registered E-mail and a link will be visible on the Student Portal.
- > The fee can be paid Online via **ATOM Gateway only** (Facilities under ATOM Gateway: Debit Card/Credit Card/Google Pay/PayTM/Any UPI)
- > The Admission process will be complete only after successful fee transaction and the student will receive a confirmation message with the transaction details will on his registered E-mail and contact number



n starts from 26th July 2021

PORTANT NEWS

Prospectus 2021-22

## **Registration Process Steps Screen Shots**



### If Forgot Password then Click at Bottom of the Screen Enter your registered e-mail id Click on Reset Password Button New Password will be sent to your registered e-mail id



After Login						
	Select Class (i.e. 3rd & 5th Semester) Click on Update Profile					
🔘 Studen	t Panel					
Dashboards	-					
Add/Edit Profile	Dashboard					
Educational	Registration for c	old student				
Print Admission Form	New Year/Sem*	Select Year/Sem	New Session*	2021-22	~	
Change Password						
6+ Logout			Update Profile			

New Year/Sem*	Select Year/Sem	New Session*
	Select Year/Sem	
	2 3	Update Profile
	4 5	
	6	

Note: All the students of 3rd & 5th Semester are directed to provide the Bank account details of their own for any financial transaction returns like Security, refunds, Scholarship etc. directly to their account purpose. Follow the following steps for this process:

Step1: Click on Add/Edit Profile tab on your dashboard

- 11	Ð	Dashboards	
	•	Add/Edit Profile	Dashboard
	13	Educational	Registration 1
	₽	Print Admission Form	New Year/Sem*
	P	Change Password	GE1 *
	•	Logout	Select GE-1
			SEC3 *
			Select SEC1

### Step 2: Add /Edit Profile Details

		Personal	nformation		
Student's Name *	Date Of Birth •		Mobile Number *		Email *
	MM/DD/	YYYY			
Upload Your Photo		WhatsApp Mobile *			
Choose File No file chosen				Gender *	○ Male ○ Female
Father's Details					
Father's Name • Email Id (0		tional)	Father Mobile *		Work Profile (Optional)
					Select Profile 👻
Mother's Details	Empilld(Or	tional	Mothor Mohilo		Work Profile (Ontional)
Hother's Name	Email id (Op	nional)			Work Profile (Optional)
					Select Profile Y
Guardian Name	Email Id (Op	tional)	Guardian Mobile		Work Profile (Optional)Select Profile
ddress •	5/			12	N.
Enter your vinage/street address					
ostOffice*	Tehsil *		District •		State •
Post Office Name	Enter Teh	SII	Select District	~	Select State 👻
in Code *		Nationality *		Religion *	
Pin Code		Indian		Select Re	eligion ~
irthplace	Bloodgroup		Aadhaar Card No. *		Marital Status
Indian	Select BI	oodgroup 🗸			Select Marital Status 👻
Ink Details ccount Number IFSC Code		1500 0 - 4-		Branch Name	9
ccount Number		IFSC Code			
ccount Number					

# Fill Your Bank Details (It's Compulsory for all)

Bank Details Account Number	IFSC Code	Branch Name
	Previous	

	Add	/Edit Profile		
			Step 3 -	
ated Fee : ₹ 5648 Itegory*		Category for Admission *		
Select Category 👻		✓ Select Sub Category	Select Sub Category	
Categories				
/BPL	Sports	NCC	Himachali Bonafide *	
s 💿 No	● Yes 🔾 No	● Yes 🔿 No	● Yes 🔿 No	
	Cultural Quota	Only Single Girl	Do you have gap after 12th class ?	
s 🖲 No	🔾 Yes 🖲 No	● Yes 〇 No	🔿 Yes 🖲 No	
ically Challenged	You	ur Hobbies :		
○ Yes ● No ✓ Sports □ Learning ☑ Singing □ Traveling □ Arts □ Cooking □ Hindi □ Others				
ou ever been punished for misbrhav	our or for unfair means? 🔿 Ye	es 🖲 No		
	Pr	revious Next		
	Click on	Update Button		
	Pr Click on	evious Next		

### Follow the following steps for Bank Payment Gateway process:



After Verification by the Committee the following information your dashboard Screen will display the following information

Dashboard Registration Form verified by Committee. 📕 First Fee Instalment Amount : ₹ 🌹 1. Your account has been temporarily locked for any editing/uploading. 2. After final verification it will be open for editing/uploading. Pay Now You have been successfully registered and logged in. Click on "Pay Now" Button

#### **Click on Payment Gateway Button**

- Select the Payment Mode (Debit Card/Credit Card/Net Banking/UPI Id etc.)
- Check Your Fee Amount & College Details
- Click on Pay Now Button
- Payment Successful/Failed message will be displayed on Screen and you will receive the transaction details on your registered email-id and a SMS to your registered phone number
- Note: Don't refresh between the payment process

MENT MODE	Credit Card	Amount Payable
Net Banking	Credit Card Number     01      2021      CVV /       Name On Card	₹ 5498.00 MLSM COLLEGE SUNDERNAGAR
y Using UPI ID/VPA	Bank Name	Transaction Id : 123
	Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing,please contact your card issuing bank to enable your card for online transactions.	
	Cancel Pay Now	
	By clicking Pay Now you are agreeing to Terms & Conditions	
Verified by VISA MasterCard. SecureCode.	SafeKey' VISA 🔐 Dirich	

- If you wish to cancel the transaction then
- Click on Cancel Button,
- then click on OK Button

Aaps	payment1.atomtech.in says Do you want to cancel the transaction? OK Cancel		
PAYMENT MODE	Credit Card		
Credit Card	Credit Card Number 01    2021    CVV /		
Wet Banking	Name On Card		
Pay Using UPI ID/VPA	Bank Name		
	Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing,please contact your card issuing bank to enable your card for online transactions.		
	Cancel Pay Now By clicking Pay Now you are agreeing to Terms & Conditions		