



MAHARAJA LAKSHMAN SEN MEMORIAL COLLEGE SUNDERNAGAR (H.P.) - 175018

UGC 2(f), 12(B) Status

NAAC - 'B' Accredited College

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Phone: 01907-266339

*A Post Graduate Institution Affiliated to
H. P. University, Shimla*

PROSPECTUS -CUM- HANDBOOK OF INFORMATION 2021-2022

Founder of the College



Vision

*An educationist
par-excellence
with a vision of
harmonizing
streams of
tradition and
modernity and
producing
harmonious
personalities
striving their
way to
excellence and
perfection.*

His Highness Late Raja Lalit Sen Ji of Suket



From Principal's Desk

As we step into the new academic session 2021-22, on behalf of the management and the teaching and non-teaching staff of Maharaja Lakshman Sen Memorial (MLSM) College, Sundernagar, I welcome all the students.

As a premier educational institution of the state, MLSM College strives to provide all the facilities and create an environment for the students, which is equipped with the multifarious modern aids and technology so as to give wings to their dreams and help them grow professionally as well as personally. We take immense pride in the fact that we have set the highest goals and standards to meet the ever-growing aspirations of our bright, young, and energetic students, eager to excel in their chosen areas.

Established in 1976 by the Late Raja Lalit Sen of Suket in the memory of his late father, Maharaja Lakshman Sen, the college has been imparting quality higher education in the State for the last so many years. It is in line with the institution's vision of imparting a high standard of education to the youth of the state, to challenge itself and to grow continuously for producing harmonious personalities by inculcating a spirit of tradition and modernity.

Looking at the current dynamics of educational scenario and the radical changes it is undergoing, it is imperative that students master the required skills of their chosen areas and can apply their knowledge in the future. So, we are committed to acuminate the talent of our students by providing them the best education by using the right mix of technology with the traditional and modern learning techniques.

Numerous faculty development programs, workshops, and seminars are conducted round the year, which keep the college faculty and the students acquainted with the latest trends in research and teaching learning pedagogies.

When almost the whole world is going through unprecedented times due to the COVID-19 pandemic, we understand the challenges faced by the students in attaining their education. The teaching and non-teaching staff at MLSM College are trying their best to cater to all the educational needs of the students by adapting to the virtual learning techniques. All efforts shall be made to make these virtual learning techniques even more effective. Perhaps, we need to be prepared to take our lives ahead with all our normal activities according to the new normal. It is strongly advised to watch for any latest updates and related developments on the college website (www.mlsm.in).

Stay safe and healthy. I hope that we will get back to normal very soon.

Welcome again to this new academic session 2021-22.

Dr. C. P. Kaushal

The Managing Committee

1.	Dr. Hari Sen	President
2.	Rajkumar Kamal Singh	Member
3.	Sh. R.K. Aggarwal	Member
4.	Kanwarani Sahiba Smt. Radha Singh	Member
5.	Kanwar Sahib Sh. Jai Singh	Member
6.	Sh. Rakesh Jamwal Hon'ble MLA, Sundernagar	Member
7.	Dean of Studies, H.P. University, Shimla (V. C.'s Nominee)	Member
8.	Dean CDC, H.P. University, Shimla (V. C.'s Nominee)	Member
9.	Dr. Mukesh Verma (Teaching Staff Representative)	Member
10.	Dr. Latesh Kapoor (Teaching Staff Representative)	Member
11.	Dr. Suman Kumari Katoch	Member
12.	Dr. Mainika Kapoor	Member
13.	Sh. Hem Raj Sharma (Non-Teaching Staff Representative)	Member
14.	Sh. Goverdhan	Member
15.	Dr. C.P. Kaushal Principal	Member Secretary

Principal

Dr. C. P. Kaushal

Faculty of Arts

DEPARTMENT OF ENGLISH

Dr. Mukesh Verma
Ms. Sarika Sood
Dr. Monika Mathur
Ms. Dharmendra Arya
Dr. Rohini Rana

DEPARTMENT OF SANSKRIT

Dr. Ranjana

DEPARTMENT OF HINDI

Dr. Kavita Sharma
Dr. Bhupindra Sharma

DEPARTMENT OF ECONOMICS

Dr. Neerupama Kohli
Mr. Rajesh Kumar

DEPARTMENT OF POLITICAL SCIENCE

Dr. Rajinder Singh

Ms. Pallavi Saini

DEPARTMENT OF SOCIOLOGY

Ms. Anita Dogra

DEPARTMENT OF HISTORY

Mr. Rajmal Rana

DEPARTMENT OF MUSIC

Ms. Vinti Chabba

Faculty of Science

DEPARTMENT OF PHYSICS

Dr. Kameshwar Kumar (H.O.D.)
Dr. Vinod Sharma
Mr. Dharmender Rana
Dr. Mainika Kapoor
Dr. Kuldeep Singh
Dr. Ashish Gautam
Dr. Sonu Sharma
Mr. Yogesh Kumar
Mr. Vipin Kapoor

DEPARTMENT OF CHEMISTRY

Dr. Sudhir Kumar (H.O.D.)
Dr. Naresh Kumar Verma
Ms. Vandana Sethi
Dr. Sonika Sharma
Dr. Rajni Malhotra
Dr. Vandna Sharma
Dr. Vandana Kumari
Dr. Neha Sen
Dr. Vivek Sharma
Mr. Ashish
Mr. Mandeep Singh
Dr. Jitendra Gandhi

DEPARTMENT OF LIFE SCIENCES

Ms. Archana Kapoor (H.O.D.)
Ms. Monika Guleria
Dr. Kiran Chauhan
Dr. Vivek Kumar
Dr. Ranjeet Rana
Ms. Ranjana Thakur
Dr. Manju Lata Sisodia
Ms. Shivinder Kaur
Dr. Romita
Ms. Rita Thakur
Dr. Parul Goel
Dr. Nirja Kumari
Dr. K.S.Rana

Faculty of Commerce

DEPARTMENT OF COMMERCE

Mr. Sanjay Sharma
Dr. Latesh Kapoor
Ms. Tanvi Kapoor

Faculty of Mathematics

DEPARTMENT OF MATHEMATICS

Ms. Renu Kalia
Ms. Manjula Thakur
Dr. Shalu Devi

Faculty of Physical Education

DEPARTMENT OF PHYSICAL EDUCATION

Mr. Lokesh Sharma



Administrative Assignments

1. Internal Quality Assurance Cell (IQAC)

Dr. C. P. Kaushal	Chairperson (Principal)
Dr. Mukesh Verma	Coordinator (Teacher)
Mr. Sanjay Sharma	Member (Teacher)
Dr. Latesh Kapoor	Member (Teacher)
Dr. Manju Garg	Member (Teacher)
Mr. Dharmender Rana	Member (Teacher)
Ms. Vandna Sethi	Member (Teacher)
Dr. Ranjeet Singh	Member (Teacher)
Mr. Hem Raj Sharma	Member (Administrative Officer)
Ms. Ambika Sharma	Member (Alumni)
Mr. Anil Guleria	Member (Local Society)

2. RUSA Affairs Committee:

Ms. Renu Kalia	Coordinator
Dr. Kameshwer Kumar	
Dr. Sudhir Sharma	
Dr. Mukesh Verma	
Dr. Latesh Kapoor	
Mr. Surinder Pal Singh	

3. CSCA Committee

Dr. Sudhir Sharma	Member Secretary
Mr. Sanjay Sharma	
Mr. Anil Guleria	

4. Academic Activities cum UGC Committee:

Dr. Kameshwar Thakur	Convener
Dr. Sudhir Sharma	
Mr. Sanjay Sharma	
Dr. Neerupama Kohli	
Mr. Dharmender Rana	
Dr. Kuldeep Singh	
Dr. Naresh Kumar Verma	
Mr. Lokesh Sharma	

6. Information, Career guidance and Placement Cell

Dr. Latesh Kapoor	Convener
Dr. Manoj Sharma	
Dr. Suman Katoch	
Dr. Ashish Gautam	

Mr. Dharmender Rana
Dr. Kuldeep Singh
Mr. Anil Guleria
Ms. Pooja Sharma
Dr. Shashikant Sharma
Mr. Rohit Verma

7. Anti Ragging/Discipline Committee

Dr. Vinod Sharma	9418488016
Dr. Mukesh Verma	9418052020
Mr. Sanjay Sharma	7018314981
Dr. Neerupama Kohli	9418022227
Dr. Manoj Sharma	9418465304
Dr. Savitri Sharma	9418095496
Dr. Naresh Kumar Verma	7018178203
Dr. Ashish Gautam	9418302313
Mr. Rajmal	9418194595
Mr. Lokesh Sharma	9418017464
Mr. Anil Guleria	7018900973
Dr. Shashikant Sharma	9418325277
Dr. Vivek Kumar (Bio)	9459370001
Mr. Mandeep Singh	
Mr. Ashish Kumar	9459777150

8. Student Grievances Redressal Committee

Dr. Kameshwer Kumar	701876414
Dr. Neerupama Kohli	9418022227
Dr. Latesh Kapoor	9418467868
Dr. Savitri Sharma	9418095496
Dr. Mainika Kapoor	9418190667
Dr. Rajinder Singh	9816410760
Ms. Jyoti Sharma	9418419888
Ms. Bhawana	9418022002
Ms. Monika Guleria	9817282039
Mr. Lokesh Sharma	9418017464
Ms. Pooja Thakur	8091196145
Dr. Neha Sen	8263917873
Ms. Ranjana Thakur	9459797431
Mr. Yogesh Kumar	8988238278

Administrative Assignments

9. Women Grievances Redressal Committee

Ms. Archana Kapoor	9418262375
Dr. Neerupama Kohli	9418022227
Dr. Latesh Kapoor	9418467868
Ms. Deepika	8219214534
Ms. Kamlesh Sen	9418379199
Ms. Anita Dogra	9459763083
Dr. Rohini Rana	8988152770
Dr. Romita	9418154170

Dr. Mukesh Verma
Mr. Sanjay Sharma
Dr. Rajinder Singh
Mr. Raj Mal
Dr. Devender Sharma
Dr. Ashish Gautam
Ms. Rajni Sharma
Dr. Naresh Verma
Dr. Ranjeet Rana

10. Examination Committee

Dr. Sudhir Sharma

Non-Teaching Staff

OFFICE STAFF

Mr. Hem Raj Sharma	Superintendent
Mr. Rajeev Katoch	Accounts Clerk
Mr. Tara Chand	Office Assistant
Mr. Balwant Singh	Office Assistant
Ms. Gayatri Sharma	Office Clerk
Mr. Pradeep Kumar	Univ. Clerk

LIBRARY STAFF

Mr. Karam Singh
Mr. Snohit Chandel
Mr. Rajinder Kumar
Ms. Kamlesh Kumari
Mr. Kapil

LABORATORY STAFF

PHYSICS

Mr. Mast Ram

Mr. Mohinder Singh

Mr. Rajni Kant

Mr. Dina Nath

CHEMISTRY

Mr. Krishan Singh
Mr. Goverdhan Singh
Ms. Rama Kumari
Mr. Shoaib Abbas Khan
Mr. Kamlesh Kumar

LIFE SCIENCES

Mr. Shiv Pal
Mr. Lakshmi Dutt
Mr. Sat Pal
Mr. Bablu
Mr. Ghanshyam

MUSIC

Mr. Bhagat Ram

COMPUTER

Mr. Pawan Thakur

CLASS IV STAFF

Mr. Ram Kewal
Ms. Sneha Lata
Mr. Ram Jas
Ms. Meena Devi
Ms. Dasodha
Mr. Budhi Singh
Mr. Naginder Verma
Mr. Ashik Khan
Ms. Anita
Mr. Narender Chandel
Mr. Karu Maheto
Mr. Kender
Mr. Chunni Lal



1. BACKGROUND OF THE COLLEGE

1.1 THE TRUST



The Late Raja Lalit Sen of Suket created a Trust in 1972 by donating the palace building and the adjoining area of about 100 bighas of land and liberal donations for the furtherance of various activities of social uplift with the main stress being on the spread of education in the State. To honour the sacred memory of his late father, the Trust was named Maharaja Lakshman Sen Memorial Trust, with its headquarter at Sundernagar.

1.2 THE FOUNDER

Raja Lalit Sen, the sole trustee of Maharaja Lakshman Sen Memorial Trust and the Founder of Maharaja Lakshman Sen Memorial College, Sundernagar was a renowned national figure and was devoted to the social service of the country.

1.3 THE MOTTO

The Educational Institution (MLSM College and the Lalit Sen Institute) aims at imparting an education that will create, in the emerging generation, a sense of mission and devotion to the country and to imbibe in it a social consciousness and an awareness of the changing times. The college has endeavoured to harmonize the streams of tradition and change in its functioning and work. The ethos of the college is to meet challenges and to aim for the very best. We strive for perfection, however hard it may be. We aim to create an ideal citizen and a good human being, difficult though this may seem. We wish to inculcate a wide vision, a capacity to understand the views of others, to disagree without bitterness and to instill the spirit of humanism in our family of staff and students.

Maharaja Lakshman Sen Memorial College runs Govt. aided courses in the faculties of Humanities, Science and Commerce, and the Lalit

Sen Institute runs the unaided self-financing courses. In future, in addition to these two institutes, a complex of institutions will grow to include:

- i) Post-Graduate teaching in various areas.
- ii) A Research Institute equipped with modern research facilities.

1.4 LALIT SEN INSTITUTE OF BUSINESS, EDUCATION & TECHNOLOGY

Since it was difficult for the State Government to finance various new and useful professional courses, the Managing Committee resolved to create an autonomous and self sustaining institution which would conduct a variety of self financing courses. This led to the establishment of the Lalit Sen Institute of Business, Education & Technology (LSIBET), to commemorate the memory of the Founder. The Institute and the MLSM College have the same Managing Committee. The Institute has its own faculty and non-teaching staff in various departments. At present, the Institute runs the following courses:

- (I) Bachelor in Business Administration (BBA)
- (ii) Bachelor in Education (B.Ed.)
- (iii) Bachelor in Computer Applications. (BCA)
- (iv) Bachelor in Physical Education (B.P.E.) 3 Year
- (v) Bachelor in Physical Education (B.P.Ed.) 1 Year
- (vi) M.Sc. Physics
- (vii) M.Sc. Chemistry
- (viii) M.Sc. Zoology
- (ix) M.Sc. Botany

1.5 FUTURE PROPOSED PLAN:

The Ministry of Human Resource Development, Govt. of India, is mulling the creation of thirty five new cluster universities across the country by pooling the resources of three to five existing government and government aided colleges under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA). According to the RUSA draft guidelines, which have been released for consultation, each cluster university will receive Rs Fifty-Five crore in the current phase and another Rs Sixty-Five crore in the next phase.

Under this scheme, a cluster university was proposed to be set up in Himachal Pradesh. This cluster university has been established at Mandi. This university comprises of four colleges namely Vallabh Govt. College, Mandi as lead college

and Govt. College, Bassa , Govt. College, Drang (Narla) and Govt. aided MLSM College, Sundernagar as constituent colleges . Being the constituent college of the proposed Cluster University, infrastructural facilities such as smart classrooms, new laboratories, multipurpose hall, automation of library and office and opening of professional courses like M.B.A. and M.C.A at MLSM College Sundernagar will help the new generation in finding their rightful place in society. However, infrastructure is nearly ready

2. BASIC INFORMATION ABOUT COLLEGE

2.1 THE GROWTH OF THE INSTITUTION

In the beginning, only Arts Classes were started. At the time of its inception in 1976, the college had a faculty of eleven and a student strength of less than three-hundred. The Science Faculty was added in 1980. The Honours courses in English, Hindi, Physics and Chemistry were also offered to the students in 1988. Educational courses in Sericulture and Office Management were started in 1995 with the approval and support from the University Grants Commission. Commerce Faculty was also added in 1995. With the concurrence of H.P. Government and approval of H.P. University a certificate course in computers was started in 1995. The college added bachelor in Business Administration, a three year degree course, spread over six semesters, in 1996 and bachelor in Education course has been running since 1998. Bachelor in Computer Applications was added in 2001 and bachelor in Physical Education from 2007. In 2010 M.Sc. Physics and M.Sc. Chemistry were started. The College started M.Sc. Zoology & M.Sc. Botany from the session, 2013-14.

2.3 AFFILIATION / RECOGNITION

The institution is affiliated to H.P. University, Shimla and is duly recognized by the NCTE for all its respective courses. The College is also included in the approved list of the University Grants Commission, Government of India. (2f,12b status)



INDO-US INTERNATIONAL WORKSHOP ON GREEN CHEMISTRY/ENGINEERING AND TECHNOLOGIES.

Organised by: P.U. Chandigarh & M.L.S.M. College Sundernagar

2.4 THE ACADEMIC ACHIEVEMENTS OF THE COLLEGE

The college has an illustrious academic record and it has produced a large number of students who have distinguished themselves in the Medical, Engineering, Teaching professions and in the administrative services. This is in addition to those who have joined the Armed Forces, the private sector, and who are successfully self-employed. The students passing out of this institution bear a distinct stamp of discipline and they try to be useful to society as a whole.

2.5 SPORTS

The college owns a very picturesque and spacious playground with facilities for all major and minor games. The playground has a 400 meter track . Over the years the college has annexed university trophies in Boxing, Kho-Kho, Hockey, Badminton, Wrestling, Cricket and Athletics, both in men & women section.



Ashish Chaudhary, a student of MLSM College (B.A. 2011-2014 batch), has won a number of medals in various boxing championships. He won silver medal in Asian Boxing Championship-2019. He has qualified for the Tokyo Olympics, scheduled to be held from July, 23, 2021

2.6 CULTURAL ACTIVITIES.

The college lays great emphasis on Cultural Activities. Our College get many positions in dance, one act play, mine and other activities during youth festivals.



2.7 SOCIETIES AND CLUBS

Various subject societies and clubs are functioning in the college which guide the students and organize lectures, debates, declamation contests, exhibitions, paper reading contests, poetic symposia & webinars.

1. English Literary Society
2. Hindi Sahitya Parishad
3. Music Club
4. Dramatic Club
5. Physics Club
6. Commerce Society
7. Bio Club

2.8 N.C.C./N.S.S./ CAREER & COUNSELLING CELL

(A) N.C.C.

One platoon consisting of 50 cadets attached with H.P 2nd BN NCC Mandi, has been allocated to this College by the HP Govt. *The NCC cadets has extended arms of the local administration during lockdown in the wake of COVID-19 pandemic.*



(B) N.S.S.

The Himachal Pradesh University has allowed 2 NSS Units to the College with a strength of 200 students. By joining NSS, the volunteers are given

an additional weightage of 1% at the time of appointment in Government sector only.

(C) CAREER & COUNSELLING CELL

The college has established its career and counselling cell with the financial assistance from the UGC during 11th plan. The cell is working as a resource centre of information and guidance for the students to establish linkages with the world of work and locate career opportunities. Seminars and guidance workshops are organised to inform the students about the emerging trends and events, leadership roles, entrepreneurship; and implementation of national socio-economic policies. The cell also works to promote healthy outlook and positive attitude towards national integration.

The students are advised to remain in touch with different activities organised from the platform of the career and counselling cell.

2.9 COLLEGE STUDENT'S CENTRAL ASSOCIATION (CSCA)

CSCA is constituted according to the rules laid down by the HP University.

The association aims at developing among students greater awareness of their role as young citizen, giving them sense of responsibility and a



spirit of service. The role of this association will be to advance the aims & objectives of the institution and add to its tone and discipline and help in organising various functions in the college and suggest measures to make the stay of the students in the college fruitful and purposeful. CSCA also serves as a link between the students and the administration and coordinates and integrates the activities of various clubs & associations in the college.

2.10 : Parent Teacher Association

The Parent- Teacher Association (PTA) is a statutorily constituted body which aims at the overall development of the college. Parental co-operation in creating a healthy campus

atmosphere is of utmost importance. The PTA aspires for co-operation and participation of parents in full measure, in the wholesome activities of the college. An Executive Committee, consisting of the Principal as Chairman, a parent as a President, a teacher elected as a secretary and six other members from teaching and parents, meets frequently to carry out the regular affairs of the body. Positive and negative feedbacks are openly discussed for timely improvement and correction.

2.11 Alumni Association (MLSMCOSA)

The Alumni Association works towards achieving a tedious relationship between the Alumni and the institution. The students being the most important part of the institute graduate into alumni and become the most important long term stakeholders of their Alma matter. The association provides an opportunity for the alumni to interact with the faculty and the students and helps to build a relationship which lasts for many years. It helps the Alumni to stay updated on different activities conducted by the college.

MLSMCOSA provides you an opportunity to re-establish the long lost associations with your teachers and college fellows. Get in touch, join the mail group to promote and support the Institution and participate in the college activities and progress. The old student association has given relief to the poor students in terms of paying their college fee.

For details visit : www.mlsmcosa.org.

2.12 BUILDING

The college is housed in its own palatial building. In addition to the separate Administrative, Academic & Science Blocks and modern well-equipped computer laboratories, there is an independent Library Block comprising of Stack Rooms, Magazine Section and study rooms for students and faculty members.

The college has a spacious and magnificent hall of its own. A four storey Science Block has been constructed, it consists of Chemistry and Bio-Science Laboratories, and spacious and well-furnished class rooms. A Modern building constructed at a cost of more than 1 crore, accommodates all self-financing programmes namely BBA, BCA, B.Ed., and M.Sc Physics. The new LSIBET premises have spacious well equipped class rooms, Laboratories and all other amenities. A newly constructed sports complex is well



equipped with facilities for different indoor sports activities like multi-gymnasium hall, yoga hall, T.T. hall. Other than sports activities the complex also has class rooms for B.P.Ed and B.P.E. courses.

In 2018, MLSM College has become the constituent college of newly declared Sardar Vallabh Bhai Patel Cluster University, Mandi. Hon'ble Chief Minister Jai Ram Thakur has laid down the foundation stone of the Cluster University Building coming up at the cost of Rs. 9.4 Crores in the college campus.

Top floor of the LSIBET building has been completed.

3. FACILITIES

3.1 HOSTEL

For Girls: We have a modern Hostel for Girls which accommodates 115 girls at present. Allotment will be made on the 1st come 1st serve bases however number of seats are fixed for every department. The warden has family accommodation in the Hostel Building.

3.2 LIBRARY

The College has a well stacked centralized library with over 40,000 books comprising various titles of sciences, arts, commerce, education, management and computer courses and subscribes 21 journals, 42 magazines & 15 newspapers. A well furnished wi-fi reading room with a seating capacity of 180 students is also available in the library. The library is a member of N-LIST program of UGC through INFLIBNET Centre, Ahmedabad and member of DELNET which provides e-books & e-journals. Library has 6 computers with internet in reading room for students and staff members.

3.3 BOOK BANK

Book bank sponsored by the University Grants Commission has been established in the college library. Poor and deserving students can have the text books issued on loan for the whole academic

session as per rules framed. They should apply to the Principal and submit the same in the Library.

3.4 SCHOLARSHIP

A large number of scholarships and stipends are awarded to deserving students by H.P. Govt., Govt. of India and other bodies/Societies/Persons. State/Centre sponsored scholarships to the poor and the meritorious students are awarded by applying online on the website <http://hpepass.cgg.gov.in> being run by the Department of Education, Himachal Pradesh.

3.4.1 State Sponsored Scholarships:

1. Maharishi Balmiki Chattarvriti Yojna; For bonafide Himachali girl student belonging to Balmiki family.
2. Indira Gandhi Utkrisht Chhatervritti Yojna for Plus Two Students in the merit list of HPBSE.
3. IRDP Scholarship Scheme: For students belonging to IRDP families.
4. Financial Assistance to the children of the Armed Forces Personnel killed/disabled during the different wars/operations.
5. Kalpna Chawala Chattervriti Yojna.

3.4.2 Centrally Sponsored Schemes:

1. Post-Matric Scholarship Scheme to SC/ST students. For student whose parents annual income is up to rupees two lakh.
2. Post-Matric Scholarship Scheme to OBC students. All OBC students whose parents annual income from all sources is up to rupees one lakh.
3. Post-Matric Scholarship Scheme to students of Minority Community. Students belonging to minority community (Muslim, Sikh, Christian, Buddhist and Parsi) whose parents annual income is upto two lakh and student should not have less than 50% marks in the previous class.
4. Merit cum Means Scholarship Scheme for student belonging to Minority Community.
5. Dr. Ambedkar Post Metrix Scholarship for Economically backward classes.

3.4.3 The College has instituted five scholarships of Rs. 2000 each in Academics (3) Sports (1) and Cultural Activities (1) for meritorious student.

3.4.4 Vikas Charitable Trust Sunder Nagar : The trust provides scholarship for needy and meritorious students. The needy students should apply on the prescribed form, available in the

office along with relevant documents. The trust will decide the amount of scholarship on merit.

3.5 FEE CONCESSIONS

THE FOLLOWING FEE CONCESSIONS WILL BE GRANTED TO THE STUDENTS :

1. Brother/Sister fee concession. The concession of 1/2 tuition fee will be allowed to the younger brother/sister from the beginning of the session subject to the parents/students applying for it.
2. Fee concession to economically weak students from SAF may be granted to those students whose parents/guardians income is less than Rs. 2500/- per annum. They should apply to the Principal with the income certificate as and when notified by the college .
3. The Fee concession may be withdrawn if the student is irregular or careless in his/her studies or abstains from house tests.

3.6 OTHER FACILITIES

A) BOOK-SHOP

The college has a book store in its campus where students can purchase books by enjoying a suitable discount.

B) CANTEEN

The college has a fairly good canteen where students can refresh themselves by having snacks, juices, sweets and tea at a suitable price.

C) BANK

To facilitate the banking for the students and staff, the college has a computerized branch of the Central Bank of India. The bank has also an ATM booth in the college premises.

D) DISPENSARY

The college has a dispensary with a dedicated, experienced and qualified assistant to provide first aid to students.

E) INTERNET

The college has Wi-Fi enabled campus. In addition to this, students have the privilege to avail internet facility during college hours with broad-band connection in the Computer Lab, Departments, Library and hostel.

F) LANGUAGE LAB

Language Lab (Station-e) with a capacity of Twenty-Four students has been established in the college to ensure quality training in language and communication. It will help the students to acquire fluency, proficiency and better understanding of English Language.



4. COURSES OF STUDY

The College offers courses at under graduate level in Languages, Humanities, Science and Commerce.

4.1 B.A.(Arts/Humanities/Languages):

Core Courses offered (Choose any Two):

1. English
2. Hindi
3. Sanskrit
4. Political Science
5. History
6. Economics
7. Sociology
8. Music Instrumental.
9. Mathematics
10. Physical Education

4.1.1 Summary of B.A. Programme Yearly System:

Summary of BA (Regular) Programme					
Year	12 Discipline Specific Core Course (DSC) Each of 6 credits 12X6= 72 Credits	2 Ability Enhancement Compulsory Course (AECC) Each of 4 credits 2X4= 8 Credits	4 Skill Enhancement Course (SEC) Each of 4 credits 4X4 = 16 Credits	4 Discipline Specific Elective Course (DSE) Each of 6 Credits 4 X 6 = 24 Credits	2 Generic Elective Course (GE) Each of 6 Credits 2 X 6 = 12 Credits
I	Comp. Eng-1 Comp. Hindi/ Skt	(Eng/MIL Communication)/ Environment	SEC-1	SEC-2	
	DSC-1A				
	DSC-2A				
II	DSC-1B				
	DSC-2B				
	Comp.Eng-III/MIL-II				
	DSC-1C				
	DSC-2C				
	Comp. Eng/MIL-II				
Year	12 Discipline Specific Core Course (DSC) Each of 6 credits 12X6= 72 Credits	2 Ability Enhancement Compulsory Course (AECC) Each of 4 credits 2X4= 8 Credits	4 Skill Enhancement Course (SEC) Each of 4 credits 4 X 4 = 16 Credits	4 Discipline Specific Elective Course (DSE) Each of 6 Credits 4 X 6 = 24 Credits	2 Generic Elective Course (GE) Each of 6 Credits 2 X 6 = 12 Credits

III	DSC-1D		SEC-3	DSE-1A	GE-1	
	DSC -2D			DSE-2A		
				SEC-4	DSE- 1B	GE-2
					DSE-2B	
					Total Credits	

Note: (a) Students can opt only one elective course from English, Hindi and Sanskrit.

(b) Following combination of courses are not allowed:

- (i) Mathematics with Political Science or vice-versa
- (ii) Hindi with Music or vice-versa
- (iii) Sociology with Music or vice-versa

4.2 The subjects offered in Physical Science (Non Medical) are:

1. Physics
2. Chemistry
3. Mathematics

The subjects offered in Life Science (Medical) are:

1. Botany
2. Zoology
3. Chemistry

4.2.1 Summary of B.Sc. Physical Science/ Life Science, Programme, Annual Pattern

Year	Core Course (12)	Ability Enhancement Compulsory Course	Skill Enhancement Courses SEC (4)	Elective Course Discipline Specific Elective DSE (6)	Total Credit
I	DSC-1A = 6 Credit DSC-1B = 6 Credit DSC-2A = 6 Credit DSC-2B = 6 Credit DSC-3A = 6 Credit DSC-3B = 6 Credit Credits = 36	Eng/MIL Communi/EVS = 4 Credit Eng/MIL Communi/EVS = 4 Credit Credits = 08	NIL	NIL	44
II	DSC-1C = 6 Credit DSC-1D = 6 Credit DSC-2C = 6 Credit DSC-2D = 6 Credit DSC-3C = 6 Credit DSC-3D = 6 Credit Credits = 36	NIL	SEC-1 = 4 Credit SEC-2 = 4 Credit	NIL	44
III	NIL	NIL	SEC-3 = 4 Credit SEC-4 = 4 Credit Credits = 08	DSE-1A = 6 Credit DSE-1B = 6 Credit DSE-2A = 6 Credit DSE-2B = 6 Credit DSE-3A = 6 Credit DSE-3B = 6 Credit Credits = 36	44
Total Credits in B.Sc. Physical Science and B.Sc. with Physics Degree Courses = 44 x 3					132

Year	Course Type	Course Code	Title of paper	*Credits
I	CORE COURSE - I	PHYS101TH PHYS101IA PHYS101PR	MECHANICS Theory	4
			MECHANICS Lab	2
	CORE COURSE - II	CHEM101TH CHEM101IA CHEM101PR	ATOMIC STRUCTURE, BONDING, GENERAL ORGANIC CHEMISTRY & ALIPHATIC HYDROCARBONS	6
	CORE COURSE - III	MATH101TH MATH101IA	DIFFERENTIAL CALCULUS	6

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I	A.E.C. COURSE - I		ENVIRONMENTAL SCIENCE	4
	CORE COURSE - IV	PHYS102TH	ELECTRICITY, MAGNETISM AND	4
		PHYS102IA	EMT Theory	
		PHYS102PR	ELECTRICITY, MAGNETISM AND EMT Lab	2
	CORE COURSE - V	CHEM102TH	STATES OF MATTER, CHEMICAL	
		CHEM102IA	KINETICS & FUNCTIONAL	
		CHEM102PR	ORGANIC CHEMISTRY	
	CORE COURSE - VI	MATH102TH	DIFFERENTIAL EQUATIONS	6
		MATH102IA		
			ENGLISH/MIL COMMUNICATION	4
II	CORE COURSE-VII	PHYS201TH	STATISTICAL AND THERMAL	4
		PHYS201IA	PHYSICS Theory	
	CORE COURSE-VIII	PHYS201PR	STATISTICAL AND THERMAL PHYSICS Lab	2
		CHEM201TH	SOLUTIONS, PHASE EQUILIBRIUM,	6
		CHEM201IA	CONDUCTANCE, ELECTROCHEMISTRY	
		CHEM201PR	& ORGANIC CHEMISTRY	
	CORE COURSE-IX	MATH201TH	REAL ANALYSIS	6
		MATH201IA		
	CORE COURSE-X	PHYS202TH	WAVES AND OPTICS Theory	4
		PHYS202IA		
	CORE COURSE-XI	PHYS202PR	WAVES AND OPTICS Lab	2
		CHEM202TH	CHEMISTRY OF MAIN GROUP	6
		CHEM202IA	ELEMENTS, CHEMICAL ENERGISTICS	
		CHEM202PR	AND EQUILIBRIA	
	CORE COURSE-XII	MATH202TH	ALGEBRA	6
		MATH202IA		
	SEC1 (CHOOSE ANY ONE FROM GIVEN THREE)	PHYS203TH	PHYSICS WORKSHOP SKILLS Theory	3+1 (TH+IA = 3 SE = 1)
		PHYS203IA		
		PHYS203SE	PHYSICS WORKSHOP SKILLS Skill Exam	
		PHYS204TH	COMPUTATIONAL PHYSICS Theory	
		PHYS204IA		
		PHYS204SE	COMPUTATIONAL PHYSICS Skill Exam	
	SEC2 (CHOOSE ANY ONE FROM GIVEN TWO)	PHYS205TH	ELECTRICAL CIRCUITS AND	4
		PHYS205IA	NETWORK SKILLS Theory	
		PHYS205SE	ELECTRICAL CIRCUITS AND	
			NETWORK SKILLS Skill Exam	
		CHEM203TH	BASIC ANALYTICAL CHEMISTRY	
		CHEM203IA		
III	DISCIPLINE SPECIFIC ELECTIVES DSE:1A (CHOOSE ANY ONE FROM GIVEN THREE)	CHEM204TH	FUEL CHEMISTRY & CHEMISTRY OF	4
		CHEM204IA	COSMETICS & PERFUMES	
		PHYS301TH	ELEMENTS OF MODERN PHYSICS	
		PHYS301IA	Theory	
		PHYS301PR	ELEMENTS OF MODERN PHYSICS Lab	
	DISCIPLINE SPECIFIC ELECTIVES DSE:2A (CHOOSE ANY ONE FROM GIVEN THREE)	PHYS302TH	SOLID STATE PHYSICS AND	6
		PHYS302IA	ELECTRONICS Theory	
		PHYS302PR	SOLID STATE PHYSICS AND	
			ELECTRONICS Lab	
		PHYS303TH	ASTRONOMY AND ASTROPHYSICS	
		PHYS303IA	Theory	
	DISCIPLINE SPECIFIC ELECTIVES DSE:3A (CHOOSE ANY ONE FROM GIVEN THREE)	PHYS303TU	ASTRONOMY AND ASTROPHYSICS	6
			Tutorials	
		CHEM301TH	POLYNUCLEAR HYDROCARBONS, DYES,	
		CHEM301IA	HETEROCYCLIC COMPOUNDS AND	
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	CHEM301PR	SPECTROSCOPY (UV, IR, NMR)	6
		CHEM302TH	INDUSTRIAL CHEMICALS AND	
		CHEM302IA	ENVIRONMENT	
		CHEM302PR		
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	CHEM303TH	QUANTUM CHEMISTRY, SPECTROSCOPY	6
		CHEM303IA	& PHOTOCHEMISTRY	
		CHEM303PR		
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	MATH301TH	MATRICES	6
		MATH301IA		
		MATH302TH	MECHANICS	
		MATH302IA		
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	MATH303TH	LINEAR ALGEBRA	6
		MATH303IA		
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	PHYS304TH	NUCLEAR AND PARTICLE PHYSICS	5+1 (TH+IA = 5 TU = 1)
		PHYS304IA	Theory	
		PHYS304TU	NUCLEAR AND PARTICLE PHYSICS	
			Tutorials	
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	PHYS305TH	QUANTUM MECHANICS Theory	4+2 (TH+IA = 4 PR = 2)
		PHYS305IA		
		PHYS305PR	QUANTUM MECHANICS Lab	
	DISCIPLINE SPECIFIC ELECTIVES DSE:1B (CHOOSE ANY ONE FROM GIVEN THREE)	PHYS306TH	PHYSICS OF DEVICES AND	4
		PHYS306IA	INSTRUMENTS Theory	
		PHYS306PR	PHYSICS OF DEVICES AND	
			INSTRUMENTS Lab	

DISCIPLINE SPECIFIC ELECTIVES DSE:2B (CHOOSE ANY ONE FROM GIVEN THREE)	CHEM304TH	CHEMISTRY OF TRANSITION AND INNER	6
	CHEM304IA	TRANSITION ELEMENTS,	
	CHEM304PR	COORDINATION CHEMISTRY,	
		ORGANOMETALLICS, ACIDS & BASES	
	CHEM305TH	POLYMER CHEMISTRY	
	CHEM305IA		
	CHEM305PR		
	CHEM306TH	MOLECULES OF LIFE	
DISCIPLINE SPECIFIC ELECTIVES DSE:3B (CHOOSE ANY ONE FROM GIVEN THREE)	CHEM306IA		
	CHEM306PR		
	MATH304TH	NUMERICAL METHODS	6
	MATH304IA		
SEC3 (CHOOSE ANY ONE FROM GIVEN TWELVE)	MATH305TH	COMPLEX ANALYSIS	
	MATH305IA		
	MATH306TH	LINEAR PROGRAMMING	
	MATH306IA		
SEC4 (IN CASE OF CHEMISTRY CHOOSE ANY ONE FROM GIVEN TWO)	MATH307TH	LOGIC AND SETS	4
	MATH307IA		
	MATH308TH	ANALYTIC GEOMETRY	
	MATH308IA		
	MATH309TH	INTEGRAL CALCULUS	
	MATH309IA		
	MATH310TH	VECTOR CALCULUS	
	MATH310IA		
	MATH311TH	BOOLEAN ALGEBRA	
	MATH311IA		
	MATH312TH	NUMBER THEORY	
	MATH312IA		
	MATH313TH	PROBABILITY AND STATISTICS	
	MATH313IA		
	MATH314TH	MATHEMATICAL FINANCE	
	MATH314IA		
	MATH315TH	MATHEMATICAL MODELING	
	MATH315IA		
	MATH316TH	THEORY OF EQUATIONS	
	MATH316IA		
	MATH317TH	TRANSPORTATION AND GAME THEORY	
	MATH317IA		
	MATH318TH	GRAPH THEORY	
	MATH318IA		
SEC4 (IN CASE OF CHEMISTRY CHOOSE ANY ONE FROM GIVEN TWO)	CHOOSE ANY ONE COURSE OUT OF THE LISTS OF SEC COURSES OF PHYSICS/MATHEMATICS, BUT NOT CHOSEN EARLIER IN SEC1 AND SEC3		4
	CHEM307	CHEMICAL TECHNOLOGY & SOCIETY AND BUSINESS SKILLS FOR CHEMISTRY	
	CHEM308	PESTICIDE CHEMISTRY & PHARMACEUTICAL CHEMISTRY	

*TH = Theory, IA = Internal Assessment, PR = Practical, TU = Tutorials and SE = Skill Exam

DETAIL OF COURSES IN B.Sc. LIFE SCIENCE

Year	Course Opted	Course Name	Credits
I	Ability Enhancement Compulsory Course	i.Environmental Science ii.English/Hindi/SKT	2x4 =8
	Discipline Specific Courses Botany I	Biodiversity (Microbes, Algae, Fungi and Archegoniate) (BOTA 101)	4
	Botany I Practical	Biodiversity (Microbes, Algae, Fungi and Archegoniate) (BOTA 101)	2
	Discipline Specific Courses Zoology I	Biodiversity- Animals ZOOL 101TH	4
	Discipline Specific Courses Zoology I Practical	Biodiversity- Animals ZOOL 101PR	2
	Discipline Specific Courses Chemistry I	Atomic Structure, bonding, General Organic Chemistry and Hydrocarbon CHEM CC 101	4
	Discipline Specific Courses Chemistry I Practical	Atomic Structure, bonding, General Organic Chemistry and Hydrocarbon CHEM CC 101	2
	Discipline Specific Courses Botany -II	Plant Ecology and Taxonomy (BOTA 102)	4
	Discipline Specific Courses Botany -II Practical	Plant Ecology and Taxonomy (BOTA 102)	2
	Discipline Specific Courses Zoology II	Comparative Anatomy and Developmental Biology of Vertebrates ZOOL 102 TH	4

II	Discipline Specific Courses Zoology II Practical	Comparative Anatomy and Developmental Biology of Vertebrates ZOOL 102 PR	4
	Discipline Specific Courses Chemistry II	Chemical Energetics, Equilibria & Functional Group Organic Chemistry CHEM CC	2
	Discipline Specific Courses Chemistry Practical	Chemical Energetics, Equilibria & Functional Group Organic Chemistry Lab CHEM CC	2
	Discipline Specific Courses Botany III	Anatomy and Embryology of Angiosperms (BOTA 201)	4
	Discipline Specific Courses Botany III Practical	Anatomy and Embryology of Angiosperms (BOTA 201 PR)	2
	Discipline Specific Courses Zoology III	Physiology Biochemistry ZOOL 201 TH	4
	Discipline Specific Courses Zoology III Practical	Physiology Biochemistry ZOOL 201 PR	2
	Discipline Specific Courses Chemistry III	Solutions, Phase Equilibria, Conductance, Electrochemistry & Organic Chemistry CHEM CC	4
	Discipline Specific Courses Chemistry III Practica	Solutions, Phase Equilibria, Conductance, Electrochemistry & Organic Chemistry CHEM CC	2
	Skill Enhancement Course-I	SEC-I	4
	Discipline Specific Courses Botany IV	Plant Physiology and Metabolism (BOTA 202 TH)	4
	Discipline Specific Courses Botany IV Practical	Plant Physiology and Metabolism (BOTA 202 PR)	2
	Discipline Specific Courses Zoology IV	Genetics and Evolutionary Biology ZOOL 202 TH	4
	Discipline Specific Courses Zoology Practical IV	Genetics Evolutionary Biology ZOOL 202 PR	2
	Discipline Specific Courses Chemistry IV	Coordination chemistry, states of matter & Chemical Kinetics CHEM CC	4
	Discipline Specific Courses Chemistry Practical	Coordination chemis states of matter & Kinetics CHEM CC	2
	Skill Enhancement Course-II	SEC-II	4
III	SEC-III	DSE-Botany I	
	Medicinal Botany and Ethnobotany (BOTA 306)	Economic Botany & Biotechnology (BOT A301) or Analytical Techniques in Plant Sciences (BOTA 302)	
	OR		
	Sericulture ZOOL 303 TH	DSE-Zoology I	
		1. Applied Zoology ZOOL 301 (A) TH ZOOL 301 (A) TH OR 2. Animal Biotechnology ZOOL 301 (B) TH ZOOL 301 (B) PR OR 3. Aquatic Biology ZOOL 301 (C) TH ZOOL 301 (C) PR	
		DSE2A: Chemistry I	
		Polynuclear hydrocarbons, Dyes, Heterocyclic compounds and spectroscopy(UV,IR,NMR) CHEM301TH; CHEM301PR; CHEM 301A OR Industrial Chemical And environment CHEM302TH; CHEM302IA; CHEM302PR OR Quantum Chemistry , Spectroscopy and Photochemistry CHEM 303TH; CHEM303IA; CHEM303PR	

4.3 B. Com.(Pass Course) : Three-Year CBCS Programme

Basic Structure: Distribution of Courses			
1	Ability-Enhancement Compulsory Course (AECC)	2 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X2)	8
2	Skill-Enhancement Elective Course (SEC)	4 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X4)	16
3	Core Course	12 Papers of 6 Credit Hrs. each (Total Credit Hrs. 12X6) (5 Lectures and 1 Tutorial)	72
4	Discipline Specific Elective (DSE)	4 Papers of 6 Credit Hrs. each (Total Credit Hrs. 3X6) (5 Lectures and 1 Tutorial)	24
5	Generic Elective (GE)	2 Papers of 6 Credit Hrs. each (Total Credit Hrs. 3X6) (5 Lectures and 1 Tutorial)	12
Total Credit Hours			132

CBCS PROGRAMME STRUCTURE

Course No.	Course Type	Course Title
YEAR-I		
	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-1
BC 1.1	Financial Accounting	Core Course C-1
BC 1.2	Business Organisation and Management	Core Course C-2
	English – 1 Core English (Compulsory for B.A./B.Com)	Core Course C-3
	Language: English/Hindi/Modern Indian Language	Ability-Enhancement Compulsory Course (AECC)-2
BC 1.3	Business Law	Core Course C-4
BC 1.4	Business Statistics and Mathematics	Core Course C-5
	Hindi-I / Modern Indian Language	Core Course C-6
Year II		
BC 2.1	Company Law	Core Course C-7
BC 2.2	Income Tax Law and Practice	Core Course C-8
	English-II	Core Course C-9
BC 2.3	Computer Applications in Business	Skill-Enhancement Elective Course (SEC)-1
HIND 400	Hindi-II	Core CourseC-10
BC 2.4	Corporate Accounting	Core Course C-11
BC 2.5	Cost Accounting	Core Course C-12
BC 2.6	E-Commerce	Skill-Enhancement Elective Course (SEC)-2
YEAR-III		
	Any one of the following BC 3.1(a) Human Resource Management BC 3.1(b) Principles of Marketing BC 3.1(c) Corporate Governance and Auditing	Discipline Specific Elective (DSE)-1
	Any one of the following BC 3.2(a) Fundamentals of Financial Management BC 3.2(b) Goods and Services Tax (GST)	Discipline-Specific Elective (DSE)-2
BC 3.3	Entrepreneurship	Skill-Enhancement Elective Course (SEC)-3
BC 3.4	Principles of Micro Economics	Generic Elective (GE)-1
	Any one of the following Discipline:- BC 3.5(a) Corporate Tax Planning BC3.5(b) Banking and Insurance BC3.5(c) Management Accounting BC3.5(d) Computerised Accounting System	Specific Elective (DSE)-3
	Any one of the following Discipline:- BC3.6(a) International Business BC3.6(b) Office Management and Secretarial Practice BC3.6(c)Fundamentals of Investment BC3.6(d)Consumer Protection	Specific Elective (DSE)-4
BC 3.7	Personal Selling and Salesmanship	Skill-Enhancement Elective Course (SEC)-4
BC 3.8	Indian Economy	Generic Elective (GE)-2

Syllabus may change as per the latest direction from H.P. University/Govt.

system of HP University, will be followed. In case the reserved seats remain vacant the same shall be thrown open for general category and will be filled in order of merit.

➤ One seat in each course is reserved for single girl child.

5.1 Eligibility:

A pass in Senior Secondary (+2) examination conducted by the Himachal Pradesh Board of School Education or an examination accepted as an equivalent by the various bodies of the Himachal Pradesh University.

5.2 Age Limit:

Upper age limit is 23 years for General and 26 years for SC/ ST on 1st July 2021 for admission in BA/B.Sc./B.Com. 1st Year.

However, in case of overage applicants, the Vice Chancellor, H. P. University may allow a relaxation up to six months.

5.3 ADMISSION FORM COMPLETE IN ALL RESPECTS, DULY SIGNED BY THE FATHER, MOTHER OR GUARDIAN ALONG WITH PASSPORT SIZE COLOURED PHOTOGRAPH WILL BE SUBMITTED FOR ADMISSION. FOR ONLINE REGISTRATION /ADMISSION SEE THE PAGE NO. 18

Attach following documents with admission form

- Self attested copy of the last examination passed by the candidate.
- Certificate of date of birth, Matriculation Certificate.
- Character certificate from the Head of the institution last attended.
- In case of students belonging to the Scheduled Castes, Scheduled Tribes, Cultural, Sports, and Phy. Handicapped, and single girl child certificate issued by the competent authority to that effect, to get admission under reserved category.
- Aadhar card
- Gap year certificate / Evidence / Affidavit
- Bonafide Certificate for the students outside Himachal Pradesh.

Note : All the documents should be attested / self attested.

5.4 THE ADMISSION WILL BE GIVEN ON MERIT .

5.5 APPEAR PERSONALLY AND BRING ORIGINAL DOCUMENTS AT THE TIME OF COUNSELLING FOR VERIFICATION.

5.6 WHEN ADMISSION IS CONFIRMED, PAY THE FEE/FUNDS (DETAIL ON PAGE NO. 15) ONLINE OR ON THE COLLEGE COUNTER OR BEFORE DUE DATE. IF THE FEE/FUNDS ARE NOT PAID IN TIME, THE SEAT SHALL BE OFFERED TO NEXT CANDIDATE IN WAITING LIST.

5.7 THE COLLEGE RESERVES THE RIGHT TO REFUSE ADMISSION TO ANY CANDIDATE WITHOUT ASSIGNING ANY REASON.

5.8 ADMISSION OF A STUDENT IS LIABLE TO BE CANCELLED IN CASE HE/ SHE FURNISHES INCOMPLETE/ WRONG/ FALSE INFORMATION OR IN CASE OF CONCEALMENT OF FACTS.

5.9 FOR OLD STUDENTS, ADMISSION IN 2nd AND 3rd YEARS WILL BE ON ROLL ON BASIS AS PER H.P. UNIVERSITY SCHEDULE WITHOUT WAITING FOR THE RESULT OF LOWER CLASSES.

5.10 REGULAR TEACHING WILL START AS PER THE DECISION OF H.P. GOVT./H.P. UNIVERSITY, SHIMLA.

6. CONFERMENT OF THE BACHELOR'S DEGREE

Summary of Under Graduate Programme : Student Course wise Continuous Comprehensive Assessment (CCA) and Evaluation:

All courses involve an evaluation system of students that has following two components :

(I) Continuous Comprehensive Assessment (CCA)

accounting for 30 marks .

A. Classroom Attendance

75% attendance is required, in Lectures/ Tutorials/ Practicals, to appear in Final Examination. Students participating in Co-Curricular activities, 25% will be added to the percent attendance.

CCA marks are awarded as follow:

<75%	0 marks
≥ 75% but <80%	1 marks
≥ 80% but <85%	2 marks
≥ 85% but < 90%	3 marks
≥ 90% but <95%	4 marks
≥ 95%	5 marks

B. Mid-Term (Minor) Tests

7. SCHEDULE OF FEES AND FUNDS:

7.1 THE FEES AND FUNDS AS PER THE FOLLOWING DETAILS WILL BE CHARGED :

ANNUAL CHARGES		
S.No.	Head	Amount
1	Admission Fee	25
2	Late admission Fee per day	10
3	Re- Admission	100
4	Building Fund	600
5	Dilapidation Fund	100
6	Security (Refundable)	500
7	House Exam Fee	200
8	College Magazine	80
9	Medical fund	50
10	Student Aid Fund	50
11	Student Body Fund	20
12	Identity Card	20
13	College Badge	15
14	Cultural Activity	30
15	Sports Fund	220
16	Contingency	25
17	Library Development Fund	30
18	S.C.A. Fund	80
19	N.C.C/ N.S.S. Fund	20
20	Society Fund	15

MONTHLY CHARGES		
S.No.	Head	Amount
1	Tuition Fee	50
2	Amalgamated Fund	50
3	Library and Reading Room Charges	50
4	Science Practical/Music Practical Fee	70
5	Academic Development Fund	450
6	Water and Electricity charges	60
7	Computer Practical Fee	100
8	Campus Development Fund	60

UNIVERSITY CHARGES		
S.No.	Head	Amount
1	Registration Fee (H.P.Board/ Other)	200/ 400
2	Continuation Fee	16
3	Sports Fee	15
4	Youth Welfare Fee	15
5	Holiday Home Fund	2
6	University Development Fund (General/IRDP, BPL)	500/250

HOSTEL CHARGES		
Annual Charges		
S.No.	Head	Amount
1	Hostel Admission Fee	800
2	Furniture Charges	500
3	Mess Security (Refundable)	1500
4	Hostel Security (Refundable)	1000
Monthly Charges		
1	Room Rent	500
2	Water and Electricity Charges	300
3	Service Charges	300
4	Hostel Activity Charges	50

OTHER		
1	P.T.A. Fund	200

7.2 Schedule of Payments :

- (i) On the day of counselling cum admission the annual charges and fee/funds for three months have to be deposited through online mode/bank challan/cash, failing which the seat will be allotted to the next candidate in merit.
- (ii) Annual charges/ fee/ funds will have to be deposited as and when notified.
- (iii) Refund of fees may be considered in accordance with the relevant rules as amended from time to time.

There will be one mid-term test, to be conducted when approximately 2/3 of the syllabus has been covered. Mid-term test will be conducted by the college in consultation with the teachers.

C. Seminar/Assignment/Term Paper :

The CCA will be awarded on the basis of seminar/assignment/mid term tests etc. that the course teacher might give to the students.

(ii) Final Examination :

The remaining 70 marks of the final grade of the student in a course will be on the basis of Written Examination that will be of three hours duration and will be covering the whole syllabus of the

course.

Note:1. In the course having practicals the distribution of 70 marks will be 50 marks for Theory and 20 marks for practical.

Note:2. A student will have to pass both the components (i.e. CCA and Final Exam) separately to become eligible to be declared successful in a course.

6.4 Duration of UG Programme:

The UG programme for a regular student shall be for a minimum period of three years and maximum of five years from the date of admission of the candidate.



A donation of Rs. 278043 in HP Covid 19 Solidarity Response Fund given by the college staff through Sh. Rakesh Jamwal, MLA, Sundernagar

7.3 Rules of Payment of Colleges Dues

1. Full payment is required at the time of admission.
2. College security will be refunded after declaration of University Examination results. Security will lapse to the college after the expiry of one year i.e. 31st March of next year after leaving the college.
3. Students who have not paid their dues up-to date will not be allowed to appear in the College/University Examination.
4. The name of the student who does not pay college dues on the given date will be struck off from the college rolls after 10 days, except having been specially permitted by the Principal in deserving cases. Such a student can, however, seek readmission as per college rules provided he/she does not fall short of lectures.

7.4 Fines

- ❖ Absentee fine for one class is Rs. 3/- and for one practical it is Rs. 5/-
- ❖ Fine for Non payment of dues by due date is Rs. 2/- per day.
- ❖ Absence from house test will entail a fine of Rs. 35/- per paper or any special fine imposed by the Principal.
- ❖ Fine for not returning library books on due date is Rs.2/- per day per book and Rs. 5/- for overnight books.

8. GENERAL RULES FOR STUDENTS

8.1 REGISTRATION OF STUDENTS

(i) Every student joining the college shall be required to get herself/himself registered with the University and have to pay annual University Charges as given in table 7.1.

8.2 INTER-COLLEGE MIGRATION:

Inter-College migration (including from one college to another as well as from a college to the ICDEOL and vice versa) of

students will be allowed when no-objection is obtained from both the relieving and receiving institutions (signed by their respective principals/directors) to ascertain especially that the major/minor subjects being studied by the migrating student are available in the receiving institution. In such cases the credits and grades earned by the student at the relieving institution will be carried by him/her to the receiving institution (detail will be provided by the relieving institution while furnishing no-objection for such migration) and will be added to the credits and grades that the student will be earning at the receiving institution. All the conditions and requirements for the degree including the time frame will remain as given above and other clauses of the regulations.

8.3 COLLEGE RULES

1. The Principal shall have full powers in all matters pertaining to the admission, detention of students, imposition of fine and remission thereof. She/He shall be empowered to take disciplinary action and impose penalties as provided under the University rules.

2. The authority of the Principal extends over all the students at all times inside or outside the college. If, in the opinion of the Principal, a student acts in an undesirable manner she/he may ask the student to leave the college without assigning any reason and if she/he fails to do so within the prescribed time the Principal may, at her/his discretion, remove her/his name from the college rolls.

3. All the students of the college shall abide by the rules of the college existing at the time of admission or as framed by the Principal, from time to time. Defaulters may be punished and punishment may lead to warning, fine, expulsion or rustication from the college according to the nature and gravity of an offence.

4. (a) If a candidate is found indulging in ragging (Ragging means and includes any type of physical or mental torture done by any individual or group either by words or by conduct directly or indirectly) the competent authority shall expel the guilty student from the college.

(b) The student shall give in writing an undertaking in this direction at the time of admission.

(c) An undertaking will be submitted by the parent of the students at the time of admission in college/institution that my daughter/Son/Wards will not indulge in any type of ragging or indiscipline in the Campus/Hostel and outside. In case of any such violation strict disciplinary action should be followed as per Ordinance issued by H.P. Govt. and I will not interfere in any way in the action taken against my Daughter/Son/Ward. Undertaking should be properly signed by the parent / Guardian with complete address and telephone number.

5. Use of Tobacco Products is an offence, Violators will be fined up to Rs. 200/-

6. The college does not sponsor or allow picnics.

8.4 LEAVE RULES

(1) Leave for absence from the college shall be applied in advance except in emergency in which case advance leave application may be sent within two days of student's return to the college.

(2) In case of long illness and absence from an Examination due to illness the leave application must be accompanied by a medical certificate from Govt. Hospital.

(3) Leave application must be signed by father/guardian of the student and the Hostel warden in case of Boarders. Leave up to 3 days will be granted by the Tutor/Warden and for more than this by the Principal on the

recommendations of the Tutor / Warden.

WE EXPECT THE STUDENTS TO

- ⊙ Maintain discipline and decorum in and outside class room.
- ⊙ Be regular in attendance and punctual at all functions.
- ⊙ Be seated before the teacher enters the class.
- ⊙ Show respect to the teacher.
- ⊙ Keep the college atmosphere perfectly academic
- ⊙ Silence should be maintained in the class rooms, library and corridors
- ⊙ Shift from one class room to another in an orderly manner specially on stair case.
- ⊙ Incoming class should wait outside till the class room is completely vacated.
- ⊙ Vacant period should be utilized in the library in reading newspapers, magazines and books.
- ⊙ Avoid disfiguring the college furniture and the walls by writing or by any other means.
- ⊙ Avoid crossing the lawns and plucking flowers.
- ⊙ Keep aloof from active politics in the college campus.
- ⊙ Avoid standing in the corridors while classes are in progress inside class rooms.
- ⊙ Don't use mobiles in the college. Offenders will be fined Rs. 100/-
- ⊙ No spitting on the walls and floors.
- ⊙ Avoid any type of smoking /chewing in the college.
- ⊙ Students must possess his/her Identity Card in the campus

⊙ **Maintain a physical distance .**

⊙ **Always wear a mask in college campus.**



Online Registration/Admission Procedure

Students seeking admission in UG / PG programme can apply for online registration or on prescribed admission form available on the college counter. The admission forms on the college counter will be available only after the reopening of colleges as per the decision of the H.P. Govt./ H.P. University, Shimla. All the admissions to first year/semester will be on merit.

Reservation:

For reserved categories (SC/ST/SPORTS(SP)/ CULTURAL(CUL)/ PHY. HANDICAPPED(HC)), roster system of H.P. University will be followed.
One seat is reserved for single girl child in each course.

Age Limit:

For admission to Under Graduate Courses, the upper age limit is 23 years for general category and 26 years for SC/ST on 1st July of concerned year.

For Post Graduate Courses upper age limit is 26 years for boys, 28 years for girls and 29 years for SC/ST as on 1st July of the concerned year.

The relaxation in age will be accorded as per HPU norms.

Self attested copies of the following documents have to be attached with Admission Form:

- I Last examination passed
- II Matriculation certificate.
- III Latest character certificate
- IV Affidavits regarding gap year.
- V Certificate/s, if applying for reserve seat.
- VI Online anti Ragging Form using the link
<https://amanmovement.org/registration/public/amanmovement/Affidavit.php>

All the original certificates will be checked during admission/ physical verification of the candidates.

Admission Form complete in all respects will be submitted in the college on the dates given in the prospectus / notified by H. P. University / Government.

For Off Line admission: When the admission is confirmed, the admission fee and funds for the Semester / Year has to be deposited on the same day through bank challan/ cash.

For Online admission: When the admission is confirmed after verification of online form, the confirmation of admission, fee for the Semester / Year and bank account will be intimated on registered mobile number and email address and the fee has to be deposited through online bank gateway.

Note: Pay online fee and funds only after receiving confirmation message/ mail from the college.

Bank: Central Bank of India, M. L. S. M. College Branch. IFSC Code: CBIN0284017

For admission in BA/ B.Sc/B.Com.
Ac. No. 3815600365

For admission in BBA/ BCA/ BPE/B.Ed./ B.P.Ed./ M.Sc's
Ac. No. 3815601029

- If the fee / funds are not paid on time, the seat shall be offered to the next candidate in waiting list.
- Upload copy of fee Payment receipt on online admission portal (if fee is pay to bank challan).
- 1. The College reserves the right to refuse admission to any candidate without assigning any reason.
- 2. Admission of student is liable to be cancelled in case She / He furnishes incomplete/ wrong/ false information or in case of concealment of facts.
- 3. All Admissions to the college shall be strictly provisional and subject to the verification of original documents by the college. The college shall not be responsible for the cancellation of admission/ candidature of any student on account of false/incomplete information(s).

GLIMPSES OF 2020-21



Academic Position of the students of BA/ B.Sc./ B.com. I/II Year & VI Semester Session 2019-20



LUKESH GAUTAM

D/o Sh. Dharam Singh Gautam
Class BA-1 Year
Class Roll No. 191356
1st Position



PRIYANKA

D/o Sh. Daya Lal
B.Sc-1 Year (Medical)
Class Roll No. 192359
1st Position



RIYA

D/o Sh. Daya Ram
B.Sc-1 Year (Medical)
Class Roll No. 193137
1st Position



MANISHA BHARDWAJ

D/o Sh. Daulat Ram
B.Com-1 Year
Class Roll No. 194178
1st Position



POONAM SHARMA

D/o Sh. Vidya Sagar
BA-II Year
Class Roll No. 181104
1st Position



SHREYA SHARMA

D/o Sh. Manoj Kumar
B.Sc-II Year (Medical)
Class Roll No. 182176
1st Position



MEGHANA SHARMA

D/o Sh. Bhupinder Kumar
B.Sc-II Year (Medical)
Class Roll No. 183101
1st Position



NEHA CHANDEL

D/o Sh. Pritam Singh Chandel
B.Com-II Year
Class Roll No. 184209
1st Position



SHALINI BHARDWAJ

D/o Sh. Kuldeel Singh
BA-II Sem
Class Roll No. 9270
1st Position



SANYA VERMA

D/o Sh. Mukesh Verma
B.Sc-VI Sem (Medical)
Class Roll No. 8102
1st Position



RAKSHA

D/o Sh. Gulab Chand
B.Sc-VI Sem (Non-Medical)
Class Roll No. 8901
1st Position



ABHAY KUMAR

S/o Sh. Ravi Kumar
B.Com-VI Sem
Class Roll No. 9554
1st Position

LALIT SEN INSTITUTE OF BUSINESS, EDUCATION & TECHNOLOGY

offers :- BBA, BCA, BEd., BPE, BPED.,
M.Sc.(Physics, Chemistry, Botany & Zoology)



COVID-19 SAFETY

THREE GOLDEN RULES



Always wear
Face-cover/mask



Wash hands frequently
and thoroughly
with soap and water



Maintain distance
from others

Rs. 150/- (At College Counter)

Rs. 200/- (By Post)