

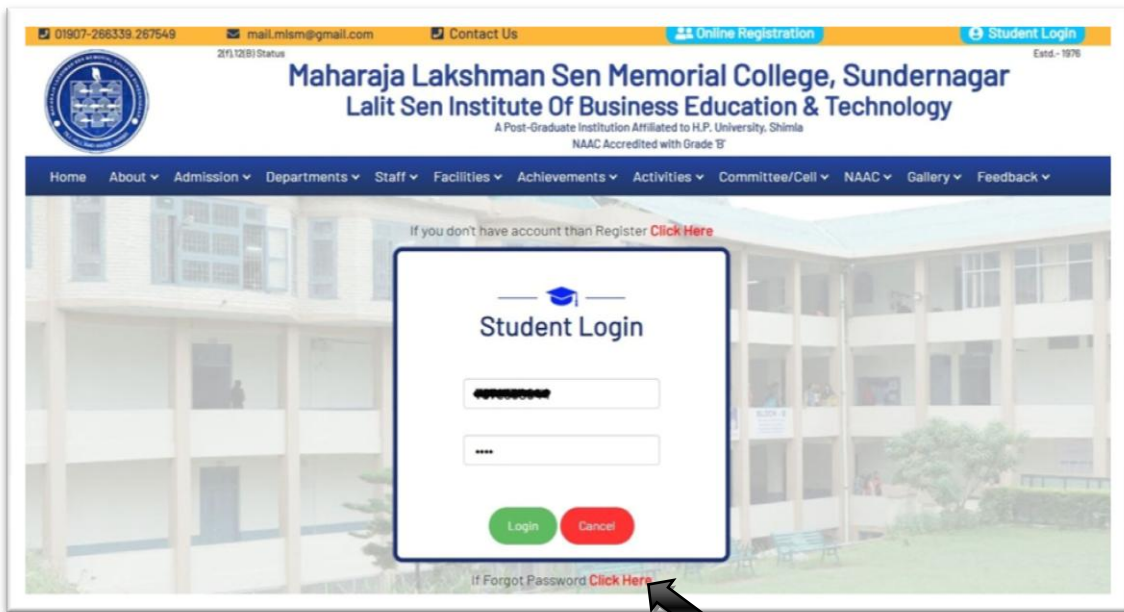
## Admission Registration process for Second & Final Year Students' (2023-24)

- Download and read the [College Prospectus](#) carefully
- Click On link [Student Login](#), Login with your existing User ID & Password
- Fill the Admission Form carefully and submit. After submission, the student will receive a confirmation E-mail on his/her registered E-mail id.
- After verification by the college, the student will receive a verification message on his/her registered E-mail and a link will be visible on the Student Portal.
- The fee can be paid Online via Net Banking/Debit Card/Credit Card/Google Pay/PayTM/Bank Challan/Any UPI
- The Admission process will be complete only after successful fee transaction and the student will receive a confirmation message with the transaction details will on his registered E-mail and contact number

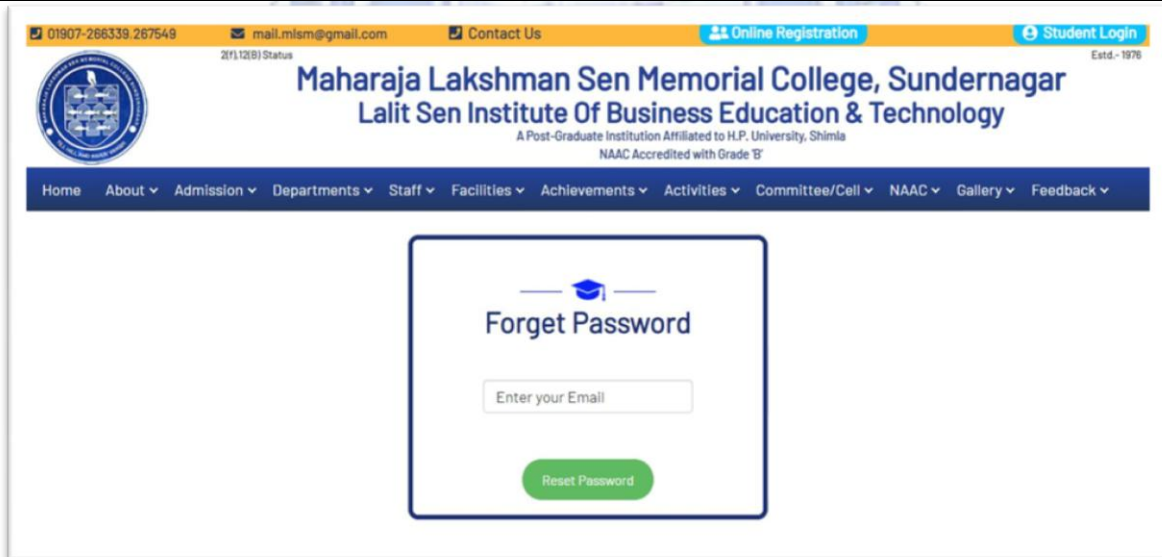
## Registration Process Steps Screen Shots

The screenshot displays the website for Maharaja Lakshman Sen Memorial College, Sundernagar, Lalit Sen Institute Of Business Education & Technology. The page features a navigation menu with options like Home, About, Admission, Departments, Staff, Facilities, Achievements, Activities, Committee/Cell, NAAC, Gallery, and Feedback. A prominent banner image shows a group of men in formal attire gathered around a large black plaque with white text in Hindi, commemorating the inauguration of a building. The plaque mentions the names of several officials and the date 22 March, 2018. At the bottom of the page, there is a footer with the text 'Online Admission starts from 26th July 2021 | Regular Teaching com | Prospectus 2021-22'. A black arrow points to the 'Student Login' button in the top right corner of the website.

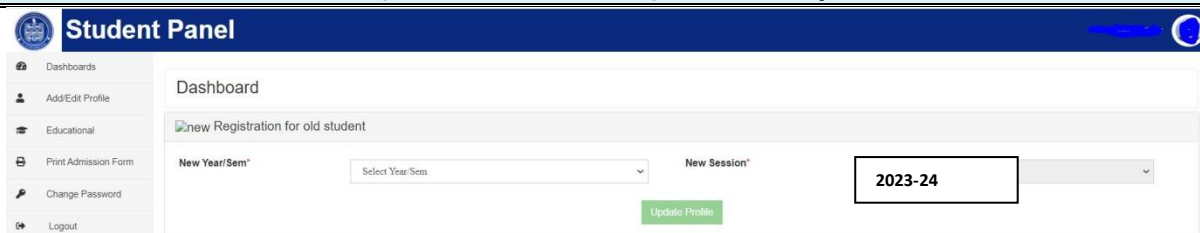
➤ **2<sup>nd</sup> & 3<sup>rd</sup> Year/Semester Students: Login (with existing ID & Password)**



**If Forgot Password then Click at Bottom of the Screen  
Enter your registered e-mail id  
Click on Reset Password Button  
New Password will be sent to your registered e-mail id**



**After Login  
Select Class (i.e. 2<sup>nd</sup> or 3<sup>rd</sup> Year) Click on Update Profile**



New Year/Sem\*  New Session\*

**For B.A. 2<sup>nd</sup> Year Students**

- Students of B.A. 2<sup>nd</sup> are advised to choose any one of the Skill Enhancement Courses (SEC's) from your chosen DSE's Only.

New Year/Sem\*  New Session\*

Compulsory1\*

SEC1\*

Compulsory2\*

SEC2\*

New Year/Sem\*  New Session\*

Compulsory1\*

SEC1\*

Compulsory2\*

SEC2\*

New Year/Sem\*  New Session\*

Compulsory1\*

SEC1\*

Compulsory2\*

SEC2\*

### For B.A. 3<sup>rd</sup> Year Students

- Students of B.A. 3<sup>rd</sup> are advised to choose any one of the Generic Elective (GE) Courses from the List.
- GE Course should be chosen from other than your chosen Discipline Specific Elective (DSE's) Courses.
- GE should be unrelated to your chosen DSE's.
- Choose Skill Enhancement Courses (SEC's) from your chosen DSE's Only.
- Then Click on Update Profile Button

The screenshot shows a form for updating a student's profile. It includes the following fields:

- New Year/Sem\***: A dropdown menu with the value '3' selected.
- New Session\***: A dropdown menu with the value '2023-24' selected.
- GE1 \***: A dropdown menu with the placeholder text 'Select GE-1'.
- GE2 \***: A dropdown menu with the placeholder text 'Select GE-2'.
- SEC3 \***: A dropdown menu with the placeholder text 'Select SEC1'.
- SEC4 \***: A dropdown menu with the placeholder text 'Select SEC2'.

At the bottom center of the form is a green button labeled 'Update Profile'.

**Note: All the students of 2<sup>nd</sup> & 3<sup>rd</sup> year are directed to provide the Bank account details of their own for any financial transaction returns like Security, refunds, Scholarship etc. directly to their account purpose. Follow the following steps for this process:**

**Step1: Click on Add/Edit Profile tab on your dashboard**

The screenshot shows the 'Student Panel' dashboard. On the left side, there is a vertical menu with the following options:

- Dashboards
- Add/Edit Profile
- Educational
- Print Admission Form
- Change Password
- Logout

A large red arrow points to the 'Add/Edit Profile' option. The main content area of the dashboard is titled 'Dashboard' and contains a section for 'New Registration 1' with the following fields:

- New Year/Sem\***: A dropdown menu.
- GE1 \***: A dropdown menu with the placeholder text 'Select GE-1'.
- SEC3 \***: A dropdown menu with the placeholder text 'Select SEC1'.

## Step 2: Add /Edit Profile Details

**Personal Information**

**Step 2 - 5**

Student's Name *	Date Of Birth *	Mobile Number *	Email *
<input type="text"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>	<input type="text"/>
Upload Your Photo	WhatsApp Mobile *	Gender *	<input type="radio"/> Male <input type="radio"/> Female
<input type="button" value="Choose File"/> No file chosen	<input type="text"/>	<input type="text"/>	
<b>Father's Details</b>			
Father's Name *	Email Id (Optional)	Father Mobile *	Work Profile (Optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select Profile-- <input type="button" value="v"/>
<b>Mother's Details</b>			
Mother's Name *	Email Id (Optional)	Mother Mobile	Work Profile (Optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select Profile--- <input type="button" value="v"/>
<b>Guardian's Details</b>			
Guardian Name	Email Id (Optional)	Guardian Mobile	Work Profile (Optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select Profile--- <input type="button" value="v"/>

<b>Address *</b>			
<input type="text" value="Enter your village/street address"/>			
<b>PostOffice *</b>	<b>Tehsil *</b>	<b>District *</b>	<b>State *</b>
<input type="text" value="Post Office Name"/>	<input type="text" value="Enter Tehsil"/>	<input type="text" value="Select District"/> <input type="button" value="v"/>	<input type="text" value="Select State"/> <input type="button" value="v"/>
<b>Pin Code *</b>	<b>Nationality *</b>	<b>Religion *</b>	
<input type="text" value="Pin Code"/>	<input type="text" value="Indian"/>	<input type="text" value="Select Religion"/> <input type="button" value="v"/>	
<b>Birthplace</b>	<b>Bloodgroup</b>	<b>Aadhaar Card No. *</b>	<b>Marital Status</b>
<input type="text" value="Indian"/>	<input type="text" value="Select Bloodgroup"/> <input type="button" value="v"/>	<input type="text"/>	<input type="text" value="Select Marital Status"/> <input type="button" value="v"/>
<b>Bank Details</b>			
<b>Account Number</b>	<b>IFSC Code</b>	<b>Branch Name</b>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="button" value="Previous"/>		<input type="button" value="Next"/>	

## Fill Your Bank Details (It's Compulsory for all)

**Bank Details**

Account Number  IFSC Code  Branch Name

## Add /Edit Profile

Calculated Fee : ₹ 5648 Step 3 - 5

Main Category\*  Category for Admission\*

**Sub Categories**

IRDP/BPL <input type="radio"/> Yes <input checked="" type="radio"/> No	Sports <input checked="" type="radio"/> Yes <input type="radio"/> No	NCC <input checked="" type="radio"/> Yes <input type="radio"/> No	Himachali Bonafide* <input checked="" type="radio"/> Yes <input type="radio"/> No
NSS <input type="radio"/> Yes <input checked="" type="radio"/> No	Cultural Quota <input type="radio"/> Yes <input checked="" type="radio"/> No	Only Single Girl <input checked="" type="radio"/> Yes <input type="radio"/> No	Do you have gap after 12th class ? <input type="radio"/> Yes <input checked="" type="radio"/> No

Physically Challenged  
 Yes  No

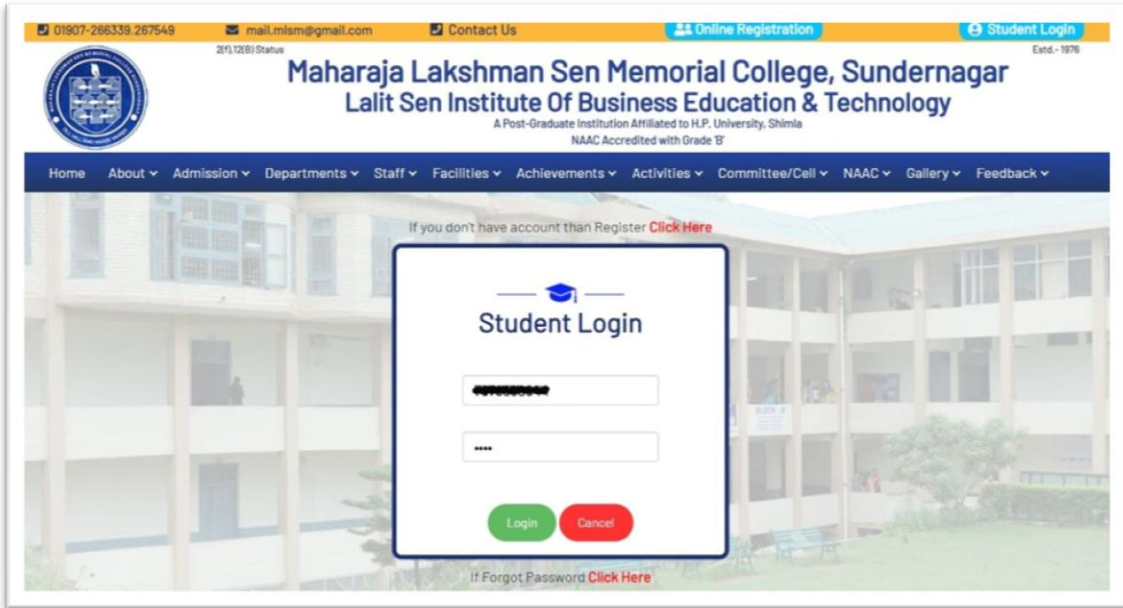
Your Hobbies :  
 Sports  Learning  Singing  Traveling  Arts  Cooking  Hindi  Others

Have you ever been punished for misbehaviour or for unfair means?  Yes  No

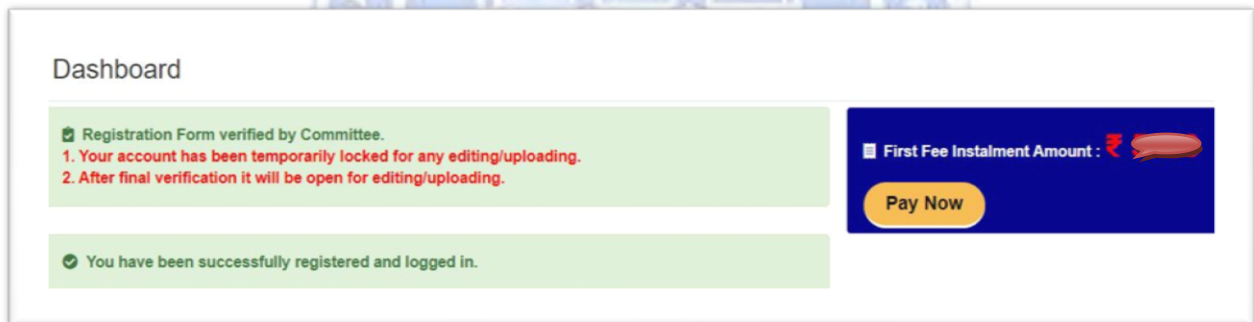
Click on Update Button

**Follow the following steps for Bank Payment Gateway process:**

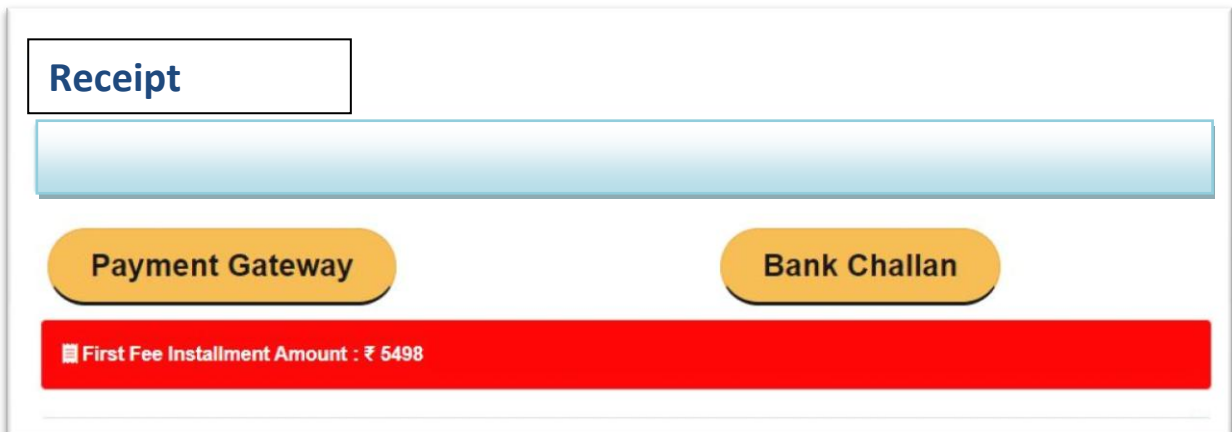
➤ **Login (with existing ID & Password)**



**After Verification by the Committee the following information your dashboard Screen will display the following information**





**Click on "Pay Now" Button**



**Click on Payment Gateway Button**

- Select the Payment Mode (Debit Card/Credit Card/Net Banking/UPI Id etc.)
- Check Your Fee Amount & College Details
- Click on Pay Now Button
- Payment Successful/Failed message will be displayed on Screen and you will receive the transaction details on your registered email-id and a SMS to your registered phone number
- **Note: Don't refresh between the payment process**



**PAYMENT MODE**

- Credit Card
- Net Banking
- Pay Using UPI ID/VPA

### Credit Card

Credit Card Number   CVV /

Name On Card

Bank Name

Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions.


By clicking Pay Now you are agreeing to Terms & Conditions

Amount Payable

₹ **5498.00**

**MLSM COLLEGE SUNDERNAGAR**

Transaction Id : 123






- If you wish to cancel the transaction then
- Click on Cancel Button,
- then click on OK Button

/aps



#### PAYMENT MODE

 Credit Card

 Net Banking

 Pay Using UPI ID/VPA

payment1.atomtech.in says

Do you want to cancel the transaction?

OK

Cancel

#### Credit Card

Credit Card Number

01 ▾

2021 ▾

CVV /



Name On Card

Bank Name

Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions.

Cancel

Pay Now

By clicking Pay Now you are agreeing to Terms & Conditions