



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MAHARAJA LAKSHMAN SEN MEMORIAL COLLEGE

MAHARAJA LAKSHMAN SEN MEMORIAL COLLEGE, SUNDERNAGAR, DISTT.
MANDI, HIMACHAL PRADESH, PIN 175018

175018

www.mlsm.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Maharaja Lakshman Sen Memorial College, Sundernagar is situated at the foothill of the Mahamaya Temple of Sundernagar, formerly the capital of princely state of Suket, of district Mandi, Himachal Pradesh at 31.53N and 76.88E. It was established in 1976 by the Late Raja Lalit Sen of Suket to honour the memory of his late father, Maharaja Lakshman Sen, by donating the palace building and the adjoining area of about 100 bighas of land and liberal donations for the furtherance of the spread of higher education in the State.

Maharaja Lakshman Sen Memorial College, affiliated to H P University, Shimla, is a prestigious post graduate institution which comes under 95 % Grant-in-Aid scheme being recognized by UGC New Delhi under section 2 (f) and 12 (B) of UGC act 1956. The college started classes in Humanities in 1976. After that other faculties were added from time to time. At present the college offers courses at undergraduate level in Languages, Humanities, Science and Commerce under 95 % Grant-in-Aid scheme along with BBA, B. Ed., BCA, B.P.Ed., BPE and M.Sc.'s in Chemistry, Physics, Botany and Zoology under the self-financing scheme. Self-financing courses are run under the auspices of the Lalit Sen Institute of Business Education and Technology (LSIBET) within MLSM College. All the courses are affiliated to H P University, Shimla.

Over the years, this college has expanded and excelled in the sphere of academics, sports and cultural activities.

Vision

Vision of the institution is to maintain and impart high standards of education to the youth of the state, to produce harmonious personalities by inculcating the spirit of tradition and modernity.

The institution aims at imparting an education that will create a sense of mission and devotion to society in the emerging generation and to imbibe in it a social consciousness and an awareness of changing times.

Mission

The mission of the college is to meet challenges and unremittingly strive for excellence in adherence to the motto of the college: TILL HILL AND RIVER VANISH. We wish to inculcate a wide vision, a capacity to understand the views of others, to disagree without bitterness and to instill the spirit of humanity among students and staff.

The vision, mission and objectives of the college are communicated through the Prospectus, the PTA, Alumni, the Staff Council and the Managing Committee, which includes representatives of teaching staff, non-teaching staff and students. The college also endeavors to communicate these in its functioning and work. The college, which had one faculty at the time of its inception in 1976, now has 17 departments, and offers Post Graduate and Professional courses with a vision and mission to impart high standards of education and to help the new generation in finding their rightful place in society. The students of this college bear a distinct stamp of discipline and they try to work for the betterment of society as a whole.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Participative Management
- Well behaved students
- Well qualified staff
- College-community interaction
- Post Graduate courses
- Modern well equipped laboratories
- Picturesque play ground
- Excellence in sports
- Wi-fi enabled campus
- Pioneer in introducing self-financing courses and Employees' Welfare Scheme in the state

Institutional Weakness

- Shortage of funds for infrastructural development
- No proper auditorium
- No campus interviews
- No industry interaction
- Public thoroughfare within the college campus

Institutional Opportunity

- Establishment of Research Centre under the Cluster University scheme
- Organize national / international seminars and conferences
- To introduce more Post Graduate courses.
- To start Research courses
- To introduce Honour courses
- To strengthen PTA and Alumni participation

Institutional Challenge

- To maintain the strength and relevance of high quality higher education in a rapidly changing society.
- Resource mobilization for creating and improving infrastructural facilities.
- To develop methods to help students to improve their communication skills and become more articulate.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being an affiliated college of H P University, Shimla, the college follows the curriculum prescribed by that University. For effectively translating the curriculum and improving teaching practices, teachers are free to devise their own teaching methodologies based on the needs of the subject and the learners. While

implementing the curriculum, the college gives weightage to academic improvement along with over all development of students by encouraging them to actively participate in various curricular and co-curricular activities of the college. To enrich the curriculum and to enhance the experiences of the students, seminars, discussions, quizzes, presentations, assignments, CSCA function, educational tours and botanical excursions etc are regularly organized. To impart awareness on social, moral and ethical principles of life, the college has NSS, NCC and Red Ribbon Clubs. The college always strives to create a learning environment based on knowledge and universal values. It aims at making the learners fully aware of the challenges of the changing times. To accomplish the effective implementation of the curriculum and to bring about changes in the methods and techniques of teaching, the institution also takes formal as well as informal feedback from its stakeholders including students.

Teaching-learning and Evaluation

The college always strives to impart student–centric learning. It adopts an inclusive approach to maintain equity and ensures access to all the resources of the college irrespective of caste, colour and creed. Regular classes are conducted and attendance records of the students are maintained. The college organizes seminars, workshops, competitions, tutorial classes and discussions etc at departmental level to promote academic growth. To establish a connection between understanding gained the classroom and real-life situations, the college organizes excursions, field trips and educational tours. The college makes special efforts to motivate its students to participate in community oriented programmes through the NCC and the NSS to encourage awareness of the changing social relevance and contexts of education. Students of the college are also encouraged to actively involve themselves in sports and cultural activities at college as well as university level. To assess the performance of learners, formative assessment is planned and executed by the college through regular class tests and House Examinations. The overall performance of the students is measured on the basis of their achievement in formative and summative assessments as per the guidelines of the affiliating University. The IQAC of the college is working towards making improvements in the teaching-learning process by studying the needs of the staff and students.

Research, Innovations and Extension

The institution does not have any research centre or research committee. However, the teachers of the college have been active in the conduct of research. Members of the college faculty have published more than 190 publications in national and international journals and the number is growing. To promote research activities among the faculty members, the college recommends their study leave under faculty improvement programme (FIP) of UGC. The college encourages its teachers to participate in academic seminars by granting leave and providing financial support for the purpose. The institution also makes constant efforts to instill a scientific temper among its students. The department of Physical Education provides technical officials and consultancy services free of cost for organizing different sports activities of other institutions. The college actively remains involved in various extension activities and community services through the NCC and the NSS.

Infrastructure and Learning Resources

The college has a spacious campus with Internet and Wi-Fi facilities. In terms of physical infrastructure, it consists of class rooms, lecture theatres, seminar hall, multipurpose hall, well equipped modern laboratories, computer laboratories, two language labs, a girls' hostel, library and its own playground. It has facilities for

indoor as well as outdoor games along with two fully equipped Multi-station Gymnasiums. The college has recently added a separate sports complex and a covered all weather boxing ring to its infrastructure. Three well equipped information technology laboratories with broad band connections add to the learning resources of the college. In addition to this, computers with internet facility are also available in the library, the girls' hostel and the administrative offices and in different departments. Well stacked computerized library, with INFLIBNET facility, has two spacious reading rooms for 170 students. As the college is going to be a constituent of the proposed cluster university to be set up at Mandi, H.P., it plans to build new class rooms, conference hall, smart class rooms, and modern computer laboratories for which a grant of Rs.12 crores approximately has been sanctioned by the central government. The institution always takes pains to plan and ensure that the available infrastructure is in accordance with academic growth and is fully utilized.

Student Support and Progression

To promote the culture of excellence among the students and for their holistic development, various curricular and co-curricular activities are organized by the college. The college ensures its commitment and accountability by constituting various committees and societies for the proper implementation of the activities. One or more sports and / or cultural inter-college event is hosted by the institution every year according to the university sports / cultural calendar. Students are inspired to actively participate in different competitions held during an academic session. The college encourages students' participation in seminars, class room interactions and project work along with various activities of the NSS and the NCC. They are motivated to contribute their creative ideas, thoughts and innovations in the college magazine. The college has introduced welfare schemes and freeships for meritorious and needy students. A book bank has been created in the college library to assist the needy students. The post graduate courses in Physics, Chemistry, Botany and Zoology, the Bachelor of Education and Physical Education and the Bachelor of Business Administration and the Bachelor of Computer Applications courses draw students from the various parts of the state for higher studies. Many of our students seek admission in different courses of higher studies in the college itself and in different other institutions of higher learning. For students support and progression, feedback from alumni is collected and efforts are made to incorporate the suggestions.

Governance, Leadership and Management

The College Managing Committee is the highest policy making body of the institution. To ensure smooth and effective functioning of the college, various committees like the Rusa Affairs Committee, Academic Activities cum UGC Committee, Anti-Ragging / Discipline Committee, Examination Committee, CSCA Committee, Students Grievances Redressal Committee, Women Grievances Redressal Committee, Internal Quality Assurance Cell (IQAC), Career Guidance and Placement Cell, Parent Teacher Association and Old Students Association, have been constituted. The institution promotes a culture of participative management. The college was the first institution in the state to include a student member in the Managing Committee. To encourage participative management, students, teachers, non-teaching employees and the representatives of the wider local and metropolitan communities are included as members of the Managing Committee. The Managing Committee meets at least once in a year in its annual meeting to plan and design its quality policies. To groom leadership, the Managing Committee encourages staff members to get elected as office bearers of the college teaching and non teaching staff associations at the college and state levels. Teaching faculty is assigned the posts of Bursar, Secretary of the Staff Council and Assistant Public Information Officer. The college grooms leadership by assigning various academic and administrative duties to faculty members by forming different committees for organizing functions and events. The committee members are allowed to function

independently after due consultation with the Principal. Some of the committees also have student members.

Institutional Values and Best Practices

The college is striving to achieve the mission of the institution. The dynamic pursuit of the course curriculum, innovations in teaching methodologies, participative governance, the promotion of inclusiveness in higher education, sports and cultural activities are all continuous practices in the college. Out of all the practices, the college is recognized for its best practices with pioneering new courses under self-financing scheme and with developing and introducing a unique welfare scheme named as Employees' Welfare Scheme (EWS) for the employees of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHARAJA LAKSHMAN SEN MEMORIAL COLLEGE
Address	Maharaja Lakshman Sen Memorial College, Sundernagar, Distt. Mandi, Himachal Pradesh, Pin 175018
City	Sundernagar
State	Himachal pradesh
Pin	175018
Website	www.mlsm.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	P. K. Jamwal	01907-266339	9418483897	907-266339	mail.mlsm@gmail.com
Associate Professor	Mukesh Verma	01907-266693	9418052020	907-266693	mukesh52020@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	02-06-1976			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Himachal pradesh	Himachal Pradesh University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	03-12-1977	View Document		
12B of UGC	03-12-1977	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	12-06-2015	12	NCTE Recognition order is from Two Thousand and affiliated University HPU gives affiliation on annual basis

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Maharaja Lakshman Sen Memorial College, Sundernagar, Distt. Mandi, Himachal Pradesh, Pin 175018	Semi-urban	10.82445	10597.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Plus Two	English	120	62
UG	BA,Hindi	36	Plus Two	Hindi	120	65
UG	BA,Sanskrit	36	Plus Two	Hindi	120	0
UG	BA,Political Science	36	Plus Two	English,Hindi	240	125
UG	BA,History	36	Plus Two	English,Hindi	120	82
UG	BA,Sociology	36	Plus Two	English,Hindi	120	21
UG	BA,Economics	36	Plus Two	English,Hindi	120	35
UG	BA,Music	36	Plus Two	Hindi	120	27
UG	BSc,Chemistry	36	Plus Two	English	600	549
UG	BSc,Physics	36	Plus Two	English	480	361
UG	BSc,Botany	36	Plus Two	English	240	188
UG	BSc,Zoology	36	Plus Two	English	240	188
UG	BSc,Mathem	36	Plus Two	English	480	368

	atics					
UG	BCom,Com merce	36	Plus Two	English,Hind i	240	127
UG	BEd,Educati on	24	Graduation	English,Hind i	100	100
UG	BPES,Physic al Education	36	Plus Two	English,Hind i	50	33
UG	BPED,Physic al Education	24	Graduation	English,Hind i	50	47
UG	BCA,Compu ter Applications	36	Plus Two	English	60	38
UG	BBA,Manag ement	36	Plus Two	English	60	18
PG	MSc,Chemis try	24	Graduation	English	40	40
PG	MSc,Physics	24	Graduation	English	40	40
PG	MSc,Botany	24	Graduation	English	30	29
PG	MSc,Zoolog y	24	Graduation	English	30	30

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				17				19			
Recruited	0	0	0	0	10	7	0	17	7	10	0	17
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				51			
Recruited	0	0	0	0	0	0	0	0	19	26	0	45
Yet to Recruit	0				0				6			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						12
Recruited	9		3		0	12
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						9
Recruited	5		4		0	9
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	14	0	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	12	1	0	13
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	7	4	0	4	6	0	21
M.Phil.	0	0	0	3	3	0	1	1	0	8
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	10	9	0	19
M.Phil.	0	0	0	0	0	0	8	14	0	22
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1089	3	0	0	1092
	Female	1667	1	0	0	1668
	Others	0	0	0	0	0
PG	Male	74	0	0	0	74
	Female	203	0	0	0	203
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	257	347	279	295
	Female	413	482	497	492
	Others	0	0	0	0
ST	Male	42	43	46	41
	Female	36	37	40	43
	Others	0	0	0	0
OBC	Male	29	49	69	57
	Female	50	43	91	83
	Others	0	0	0	0
General	Male	680	737	766	906
	Female	1189	1371	1363	1390
	Others	0	0	0	0
Others	Male	3	3	3	1
	Female	3	1	0	0
	Others	0	0	0	0
Total		2702	3113	3154	3308

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 23

1.2

Number of self-financed Programs offered by college

Response: 9

1.3

Number of new programmes introduced in the college during the last five years

Response: 2

2 Students

2.1

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3308	3154	3113	2702	2199

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1180	1164	1090	962	781

2.3

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1079	1024	840	614	646

2.4**Total number of outgoing / final year students****Response: 4203****3 Teachers****3.1****Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
80	75	76	74	69

3.2**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
79	75	76	74	69

3.3**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
87	87	87	87	87

3.4**Total experience of full-time teachers****Response: 1299.5****3.5****Number of teachers recognized as guides during the last five years**

Response: 18

3.6

Number of full time teachers worked in the institution during the last 5 years

Response: 93

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 35

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
129.47	152.24	148.9	112.9	141.5

4.3

Number of computers

Response: 99

4.4

Unit cost of education including the salary component(INR in Lakhs)

Response: 0.26234

4.5

Unit cost of education excluding the salary component(INR in Lakhs)

Response: 0.03913

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures the effective implementation of the curriculum through the academic calendar framed by the college and published in the college prospectus. The action plan for the same is finalized at the beginning of each academic semester. The Principal conducts meetings with different departments separately to discuss the workload of each teacher according to the number of teaching hours allotted in the curriculum. In these meetings, to ensure the effective transaction of teaching-learning process, the heads of different departments discuss at length the curriculum and the changes (if any) made by the university, requirements for additional staff (teaching and non-teaching), need for reference books / journals, instruments and any other teaching aids etc. well in advance to take the necessary decisions. A tentative time-table is framed by the Time-Table Committee of the college for the whole semester keeping in view the students' general problems regarding the combination of subjects as laid down by the university. After receiving students' grievances regarding clashes in periods due to subject choices, the problems of bus services (especially of the girl students) etc., the final time-table is displayed on the very first working day. To ensure effective implementation of the curriculum, the Principal seeks feedback from the heads of the departments / coordinators, teachers, students and parents at regular intervals.

For effective curriculum delivery, teachers are given considerable freedom to devise their own teaching methodologies based on the needs of the subjects and the learners. In addition to the basic facilities for class room teaching, the college provides support materials in the form of library books, journals, magazines and internet facilities etc. to both the teachers and the students. Whenever needed, teachers can make use of modern audio-visual aids for the purpose of making the teaching learning process effective and interesting. The wi-fi enabled campus of the college provides teachers and students greater opportunity to have access to INFLIBNET and other e-Resources.

Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, projects and seminars apart from regular / traditional teaching methods.

For effective delivery of the curriculum, the institution gives weightage to students' participation in academic interactions at various levels, and at the same time, sufficient consideration is given to the overall development of students by encouraging them to actively participate in the co-curricular activities of the college.

The college also maintains a constant liaison with the university through formal or informal discussions with senior faculty in the university via telephonic conversations, e-mails and meetings.

To analyze / ensure that the stated objectives of curriculum are achieved, the college encourages teachers to conduct a regime of continuous evaluation through assignments, seminars, mid-term tests and class tests.

The institution follows the rules of the Himachal Pradesh University regarding the implementation of the curriculum. Any changes / directions in the curriculum made by the university are made available to the Heads of the Departments by the college.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 5.36

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	1	1

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 8.7

1.2.1.1 How many new courses are introduced within the last five years

Response: 2

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response: 78.26**

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 18

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response: 0**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

All the cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics etc. have been covered under the curriculum in one way or the other in different courses offered by the university for undergraduate classes, and Environment Studies is a compulsory course for all undergraduate classes. The papers prescribed in different curriculum such as English Literature – 1, Women in Indian History, Gender and Sexuality, Sociology and Environment, Environmental History of India, Health Education and Environmental Studies, Environment Science Ethics and Corporate Social Responsibility, Corporate Governance and Business Ethics, Learning and Teaching, Teaching Gender School and Society, Contemporary India and Education, and Understanding the Self and many other papers in different courses have exclusive units like Concepts-Liberty, Equality, Justice, Rights and Law, Gender, Citizenship, Civil Society and State in Introduction to Political Theory course help the students to develop basic understanding and familiarity with many contemporary cross-cutting issues.

The college at its own level actively addresses all the said issues through organizing different activities such as celebration of Vanmahotsav, awareness rallies, debates and declamation competitions, poster making competitions and extension lectures particularly during NSS camps. NSS, NCC and Red Ribbon Club etc. impart awareness on social, moral and ethical principles of life. Students are made more socially responsible by making them participate in socially relevant activities like visits to villages, schools for special children, old age homes, and emphasizing the need for awareness on issues such as human values, AIDS and the menace of drugs by taking out rallies.

The college hosts seminars and expert lectures for the students and the faculty, but on a very limited scale.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 35

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 35	
File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 3.42	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 113	
File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise	
Response: D. Any 1 of the above	
File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:	
Response: E. Feedback not collected	
File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.05

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	1	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 69.47

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3308	3154	3113	2702	2199

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7190	5430	4311	3379	2414

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 85.53

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1012	1025	1005	833	586

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

To assess the learning levels of the students, teachers orient the students interactively to the subject of study at the departmental level before the commencement of the regular teaching to know their entry behaviour and subject knowledge. The teachers also try to find out why the students opted the course and what are their areas of interest.

During the progression of the course, formative and summative questions are asked by the teachers to assess the learning level / abilities of the individual students which help to find out whether the learning level of the students has improved. Students are given Assignment to achieve the expected level of knowledge and skill. This also helps to find out the slow / advance learners in the classes along with how well the students are achieving the objectives and outcomes of the offered courses.

The teachers collectively share the responsibility to assess learning level of the individual learners, so that, steps can be taken to cater to their needs.

Advanced learners are recognized by the concerned teachers' observations and the students' performance in various class activities, formal or informal interactions, class and house tests, etc. Such students are counseled and guided regarding the best utilization of library resources. Teachers are willing to guide students who express a desire to appear for competitive examinations. Teachers also encourage advanced learners to ask questions in the class room so that other students may also follow their example.

The concerned teachers provide extra coaching / guidance to the weak students/slow learners outside the regular classes to bridge the knowledge gap of those students. In some departments tutorial / remedial classes are conducted for such students.

2.2.2 Student - Full time teacher ratio**Response:** 346:9

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls**Response:** 0.13**2.2.3.1 Number of differently abled students on rolls****Response:** 04

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

Teachers use various innovative approaches / methods of teaching such as discussion, project / assignment, inductive-deductive approach, brain storming etc. to make teaching-learning students centric. Students are encouraged to prepare their papers for seminars, assignments and project works by making use of ICT and internet facilities. They are also inspired to present their papers with the help of PPT's. Students of different departments are sent for fieldtrips, botanical and zoological excursions and study tours. Students are provided study material for self-study and the previous years' question papers are made available for them in the library. The students are encouraged to contribute articles / compositions to the college magazine, CHIR SANKALP. The Students are encouraged to organize seminars, quizzes, discussions, debates and declamation related to their course contents in their respective departments to nurture their critical thinking and scientific temperament. Students are also encouraged to raise questions and involve themselves in discussions in the class rooms.

To make the learning process more student centric, the college provides facilities of learning tools such as LCD projectors in the seminar room, conference hall and some selected laboratories, OHP's, free internet access though Wi-Fi, internet facilities in the computer labs and INFLIBNET facility to the teachers and students. Students are motivated to make use of learning tools for their presentations in seminars, preparation of assignments / project work. The students are inspired to participate in group discussions in the class rooms and tutorial discussions to make the learning more students centric. The college library remains open up to 7 p.m. on all working days and during examination days to encourage the students to

use the library resources. The use of such innovative practices has made the teaching-learning process more effective and student-centric.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 73.42

2.3.2.1 Number of teachers using ICT

Response: 58

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 44.7

2.3.3.1 Number of mentors

Response: 74

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Learning coupled with technology has many positive impacts on learning. Therefore, to make the teaching learning process more effective and creative, the college provides facilities of learning tools such as LCD projectors in the seminar room, conference hall and some selected laboratories, OHP's, free internet access through Wi-Fi, internet facilities in the computer labs and INFLIBNET facility to the teachers and students. To make the learning process more innovative, students are motivated to make use of different learning tools for their presentations in seminars, preparation of assignments / project works etc. They are also inspired to present their papers with the help of PPT's. The students are also motivated to participate in group discussions in the class rooms and tutorial discussions to make the learning more students centric.

Teachers use various innovative approaches / methods of teaching such as discussion, project / assignment, inductive-deductive approach, brain storming etc. to make teaching-learning students centric.

The college also organizes excursions, field trips and educational tours to give the students practical experience to establish a connection between the classroom understanding and real-life situations. The social relevance aspects of education are taken care of by motivating the students to participate in community oriented programmes such as NCC and NSS. They are also encouraged to actively involve themselves in the sports and cultural activities at the college as well as university level.

The college tries to nurture critical thinking, creativity and a scientific temper among the students by conducting various activities. The college organizes CSCA Function, NAVRAS, which provides a platform to the students to show their creativity by participating in various activities conducted during the function.

The college library remains open up to 7 p.m. on all working days and during examination days which provides an opportunity to the students to improve their reading and self study skills by making use the library resources.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 85.75

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 46.88

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
36	36	36	37	30

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 16.45

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 1.34

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 4.37

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	5	5

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college has no power to make any evaluation reforms on its own. It only implements the reforms made by the affiliating university regarding internal assessment and evaluation. The Himachal Pradesh University has made substantial reforms in the evaluation system by switching from annual system to semester system and the choice based credit system (CBCS) under RUSA. The college has adopted the system of 30% Internal Assessment (CCA) and 70 % End Semester Examination (ESE) for under graduate classes as per the guidelines of the H. P. University.

The college at its own has constituted different committees (the RUSA Committee, Examination Committee, Academic Affairs Committee) to ensure the effective implementation of the evaluation reforms. All the notifications regarding evaluation reforms from the H.P. University are communicated to the faculty through office circulars well in time.

The general guidelines regarding Continuous Comprehensive Assessment (CCA) and End Semester Examination (ESE) are given on the very first page of the attendance register to sensitize the students about the general guidelines regarding house tests, class tests, assignments and attendance for the whole academic session.

Individual teachers use assessment / evaluation outcomes as an indicator for evaluating student overall performance. The college at its own level has adopted the following evaluation methodology to evaluate the performance / achievement of students:

- Class room attendance of the students.
- Performance in class tests and house tests.
- Participation in co-curricular activities.
- Overall behaviour of the students and communication skills.
- Awards / Honours won by the students in academics and co-curricular activities.
- Leadership qualities, level of confidence especially during interactive sessions.

The Academic Affairs Committee of the Management of the college monitors and evaluates the quality of the teaching learning process by evaluating the annual results of the college. The college also follows Annual Confidential Reports (ACR) process, devised by the Department of Higher Education of Himachal Pradesh, to evaluate the overall performance of the teachers including their subject results. In addition, formal as well as informal feedback is sought from students, peers and other stakeholders. The IQAC of the college has been formed to monitor and evaluate the quality of the teaching learning process.

The college also conducts detailed result analysis for each department / teacher and compares the

percentage of subject wise results of the college with that of affiliating university to evaluate the achievement of learning outcomes. The Managing Committee of the college formally congratulates the students for their good achievements and encourages them by conferring awards and cash prizes.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college ensures that its internal assessment practices are fair, transparent and in harmony with the standards of the Himachal Pradesh University. Before the commencement of the end semester examinations, the students are informed of their internal assessment score and attendance percentage. This ensures that both faculty members and students remain accountable for their roles.

The overall performance of the students is measured on the basis of their achievement in formative and summative assessment as per the guidelines of affiliating University. For under graduate classes, End Semester Examination (ESE) carries 70% marks for each subject and Continuous Comprehensive Assessment (CCA) in a particular subject carries 30% marks. The students will have to pass with 45% marks in both the components i.e. ESE and CCA separately to become eligible to be declared successful in a course. For the post graduate classes and B.Ed. ESE carries 80 % marks and CCA carries 20% marks.

A significant component of the internal assessment is the attendance achieved by the student as it is an excellent measure of the regularity and discipline of the student. The other components of internal assessment are constituted by house tests and assignments, seminars or projects.

Distribution of internal assessment marks for UG classes is:

House Examination	15 Marks
Assignments / Seminars	10 Marks
Attendance	05 Mark

Students are required to achieve 75% attendance to be eligible for the end semester examinations. Marks of attendance are given on the basis of following formula:

Class Attendance	Marks
? 75% to 80%	01
? 80% to 85%	02
? 85% to 90%	03
? 90% to 95%	04
? 95%	05

The students participating in sports and other co-curricular activities are given 25% weight-age in the percentage of the attendance.

Each student shall be given at least one written assignment per paper in each term.

The details of the internal assessment of all the students of the college are sent to the university through online posting along with the hard copies. The university incorporates the internal assessment with the score of the End Semester Examination for the declaration of final result of the concerned semester.

The internal assessment is calculated strictly on the basis of rules framed by the affiliating University. Students are provided with all information regarding their attendance marks, score in the house examination and assignments / seminars. To ensure transparency, the evaluated answers sheets of the house examination are shown to the students.

The Choice Based Credit System (CBCS) has made a positive impact on the overall teaching learning process. The introduction of formative assessment has enhanced the students' attendance in the classrooms. It has also helped in developing a serious and positive attitude towards house examinations, class tests, assignments and seminars.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has a transparent and efficient mechanism to deal with the examination related grievances of the students. After the completion of Mid Term examinations and evaluation process, the answer books are shown to the students. These are also retained in the Departments concerned to meet the grievances (if any) of the students. The awards are finalized after sorting out/removing the query/doubt of students regarding evaluation. With this system, the checking of answer-books and reevaluation of answer books are no longer required resulting into saving the time and providing much required transparency in evaluation.

The college collects the data of house exams from the concerned subject teachers. The concerned teachers also keep the record of house tests, attendance and assignments / project work and compile it for assigning internal assessment to the students. Special tests are also conducted for those students (i) who due to some unavoidable circumstances are not able to take their house tests, (ii) who participate in co-curricular and sports activities during house examinations. After monitoring the performance of the students, the Principal holds meetings of the teachers of different departments to make arrangements for further improvement.

The college has a RUSA committee which redresses students' grievances related to annual examinations. The college has also appointed a clerk exclusively for taking up the annual examination related issues of the students. The CSCA of the college also takes up the collective issues of students with the Principal directly and also in the meetings of the Managing Committee, which has a student representative as a full member. Individual students also take up their grievances with the Principal, teachers and the HOD's.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college follows a complete academic calendar for the whole session provided by the affiliating University. In addition, it also prepares its own annual calendar of various activities which is published in the prospectus before the commencement of the academic session.

Teaching learning and evaluation proceeds according to these schedules. The college strives to impart student-centric learning. Regular classes are conducted and attendance records are maintained by each teacher. Seminars / discussions are conducted by different departments and students are encouraged to actively participate in these activities. Formative assessments are planned and executed by the college. The provisional dates for house tests are declared well in advance so that students can be better prepared for the evaluation process.

Performance of the students is monitored and evaluated through class tests, house tests, assignments, project works and seminars as per the schedule. The performance of the students is communicated to them by the concerned teachers in their respective classes which help them to become aware of their weaknesses and strengths. The college conducts result analysis of the courses and compares the results of the college with that of affiliating university.

In general, the teachers complete the curriculum within the stipulated time frame of the academic calendar. Sometimes, if some teachers, due to some unavoidable circumstances (personal or institutional like election duties, accompanying sports and cultural teams of students in various events and very rarely due to some personal problems), are unable to complete the curriculum in time, they take extra / special classes to complete the same at the cost of sacrificing their vacation.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The teachers communicate the course outcomes of their respective courses to the students in the very beginning of the session/semester in the classes and explain them the methods to achieve these outcomes. POs, PSOs and COs, are displayed on the college website. The college ensures attainment of these outcomes through proper implementation of the time table, house tests, class tests, assignments and project work etc. To promote academic growth, the college at departmental level organizes seminars, workshops, competitions, tutorial classes, discussions and guest lectures. The college also organizes excursions, field trips and educational tours to give the students practical experience to establish a connection between the classroom understanding and real-life situations. The social relevance aspects of education are taken care of by motivating the students to participate in community oriented programmes such as NCC and NSS. They are also encouraged to actively involve themselves in the sports and cultural activities at the college as well as university level.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college at its level tries its best and makes every effort in the attainment of the course out comes and the programme outcomes. It adopts different methods to measure these outcomes. Class tests and house tests are conducted at regular intervals to find out the achievements of COs. Students are motivated not only to attend regular classes but also to participate in discussions and seminars. They are inspired to imbibe the practical knowledge of the courses by involving them in various activities inside the class rooms as well as external activities. Different resource persons are invited at institutional level to create awareness among students regarding various course contents and other social issues. At M.Sc., BBA, B.Ed. and graduation level, students are made to participate in different field projects and internship programmes which help in the attainment of programmes outcomes. In addition, faculty members regularly keep in touch and interact with the students at departmental level as well as at their own to find out whether the course out comes and programme outcomes are achieved effectively. Different departments also take formal as well as informal feed back from the students regarding their course objectives.

The achievement and the level attainment of the PO's , PSOs and COs is evident through the course results and increasing participation of the students in different curricular and co-curricular activities related to their courses, number of students progressing for higher studies and qualifying competitive examinations.

2.6.3 Average pass percentage of Students

Response: 96.11

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1037

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1079

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.21

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 1.27

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.02

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Since the college has only under-graduate and post-graduate courses and there is no research center and any research committee in the institution. However, the college administration disseminates various guidelines and information regarding the availability of various research projects / grants sponsored by UGC / DST from time to time. Some teachers of the college are engaged in research projects at present.

The institution promotes research activities amongst the eligible faculty members under faculty improvement programme (FIP) of UGC by recommending their study leave. Two faculty members have availed study leave under the scheme in the last four years.

The college has well stocked library with INFLIBNET, well equipped laboratories and computer labs with internet facility available for those who want to pursue research at their own.

The institution makes constant efforts to instill a scientific temper amongst its students through various activities such as celebration of Science Day, lectures on current issues, project work and field projects.

Therefore, institution has not created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	
Response: Yes	
File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	
Response: No	
File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years	
Response: 0	
3.3.3.1 How many Ph.Ds awarded within last five years	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years	
Response: 0	
3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years	

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.04

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	3	2	8	2

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college conducts various extension activities at its own level and in collaboration with different community organizations to sensitize the students to the various social issues and for their all round development. The institution has three units of NSS comprising 100 students each, two units of NCC (Boys and Girls) and two Red-Ribbon clubs. The college promotes institution-neighborhood-community network by engaging students in various activities organized by these units and clubs.

The programme officers and Incharges of NCC, NSS and Red-Ribbon clubs keep the cumulative records of students' participation in various social activities organized by the respective units. The institution honours those students who contribute significantly in social activities organized by NCC, NSS and Red-Ribbon clubs and also the students who donate blood.

To ensure community participation, the institution invites dignitaries from surrounding areas during various activities and programmes of NSS, NCC, Annual Sports Meet, CSCA function, Founder's Day and Annual function of the college. The institution collaborates with different departments, like, police, judiciary, forest, fire, health and local administration in its outreach and extension activities organized by NSS and NCC to sensitize students.

Various extension and outreach programmes, such as, blood donation camps, adoption of villages, visits to old age homes, afforestation, Swatch Bharat Abhiyan, awareness rallies, poster making and slogan writing competitions on current social issues and celebration of significant days etc. are planned and organized by the NSS, NCC, Red-Ribbon clubs and various societies of the college. These extension activities instill among the students a sense of cooperation, feeling of social responsibilities and adjustments and dignity of labour which make a positive impact on the overall development on the personality of the students. As a result, many students have involved themselves in different social activities on their own.

The institution works on various outreach and extension activities in collaboration with other institutions of the locality.

- Blood donation camps are organized in collaboration with Civil Hospital, Red Cross Society and Rotary club, Sundernagar.
- AIDS awareness activities are organized by Red-Ribbon clubs with the help of civil Hospital, Mandi
- The institute celebrates Vanmahotasav by planting saplings in collaboration with Forest department, Sundernagar.
- During seven days annual camp of NSS, our institution invites personals from the department of Judiciary, Police, Fire and Local Administration to impart information regarding traffic rules, security, fire safety, drug addiction, duties and rights and RTI etc. to the students.
- NCC cadets make aware the public about traffic rules by organizing one day mock drills in collaboration with traffic police, Sundernagar.

The extension activities compliment students' academic learning experience by giving them an exposure and first hand information about the problems faced by the community. These extension activities inculcate among students a sense of cooperation, feeling of social responsibilities, societal adjustments and dignity of labour.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 32

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	11	5	6	6

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 21.94

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1464	1256	261	225	196

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Any additional information	View Document

3.5 Collaboration

<p>3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years</p> <p>Response: 11</p>											
<p>3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>2</td> <td>1</td> <td>2</td> </tr> </tbody> </table>		2016-17	2015-16	2014-15	2013-14	2012-13	3	3	2	1	2
2016-17	2015-16	2014-15	2013-14	2012-13							
3	3	2	1	2							
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File Description	Document										
Number of Collaborative activities for research, faculty etc.	View Document										
Copies of collaboration	View Document										
<p>3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)</p> <p>Response: 0</p>											
<p>3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2016-17	2015-16	2014-15	2013-14	2012-13	0	0	0	0	0
2016-17	2015-16	2014-15	2013-14	2012-13							
0	0	0	0	0							

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has adequate facilities for teaching learning activities. The college infrastructure comprises of blocks A, B, C, D and E. Detail of the facilities available in the college for curricular and co-curricular activities in terms of classrooms, technology enabled learning spaces, seminar halls, laboratories, specialized facilities and equipment for teaching and learning etc is as follow:

1. Class Rooms and Lecture Theatres = 32 (26 and 06)
2. Library = 01
3. Seminar Halls = 03
4. Physics Laboratory = 05
5. Chemistry Laboratory = 04
6. Botany Laboratory = 02
7. Zoology Laboratory = 02
8. Computer Lab. = 03
9. Language Lab. = 02
10. Labs in the Department of Education

- Science Lab = 01
- Social Science Lab. = 01
- Psychology Lab = 01
- Education Technology Lab = 01
- Work Experience Lab = 01

XI Multi-purpose Lab in the Department of Physical Education

- Laboratory of Anatomy
- Physiology
- Remedial and Massage

XIII Girls' Common Room = 01

XIV Specialized facilities and equipment for teaching, learning and research etc.

- Pexiscope = 01
- Over Head Projectors = 05
- D L Projectors = 03
- Slide Projector = 01
- LapTop = 05
- LCD TV = 01

- Handy Cam = 01

XV Computing Equipment

Total Desktops = 94 and Total Laptops = 5

- Stand alone facility YES
- LAN facility YES (limited)
- Wi-Fi facility YES

- Number of nodes / computers with Internet facility 80
- Any other

No. of Printers: 15, 11 Printers are Laser Jet and 04 are all-in-one

No. of Scanners: 02

XV AUDITORIUM

- The college's palatial building has a multipurpose hall with a seating capacity of 150, which serves the purpose of auditorium and seminar hall.
- NSS has an office and a store.
- NCC has an office.

XVI HEALTH AND HYGIENE

One dispensary in the college campus.

Taking into consideration the universal water scarcity problem, the college has satisfactory water facility. Besides, the college is giving due attention to supply clean drinking water to students by installing a number of aqua guard systems in teaching Departments and hostels. Presently, about 5 such systems are being installed at various places.

The college has erected one bore well which ensures constant supply of water. It has a well maintained store system to ensure constant water supply. Above all, being a hill state there is not much problem pertaining to voltage fluctuation and water supply. Moreover, the college has also installed 250 KVA transformer in the campus to meet out the fluctuation.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The college has adequate facilities for sports, games (indoor, outdoor, gymnasium yoga centre etc. and cultural activities. The detail of the same is as follow:

SPORTS**INDOOR GAMES**

The college has facilities for indoor games such as Table Tennis, Judo, Wrestling, Dart Board, Weight Lifting, Carom, and Chess

OUTDOOR GAMES

The college has a spacious and picturesque playground having 15583 Sqm area with 400, 200, and 100 Mtrs. tracks. Facilities for games like Cricket, Football, Hockey, Kho-Kho, Badminton, Volleyball, Basketball, Handball, Kabaddi, Tug of War, Lawn Tennis and Boxing with a covered 64 Sqm Boxing Ring are available in the college.

GYMNASIUM

The sports complex building having an inbuilt area of 407 Sqm has one Yoga Hall and two fully equipped Multi-station Gymnasia with free weights and rods, dumb-bells, bicycle, tread mills, exercise balls and medicine balls.

CULTURAL ACTIVITIES

The college has one open stage with green rooms having an area of 150 Sqm which is used for the major cultural events of the college.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 37.14

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The College Library has acquired 38236 books till today in the faculties of Arts, Science, Commerce, Education, Computer Sciences, Physical Education and Management. The college library subscribes to 14 newspapers and more than 45 Magazines / Journals. The Library has established a Book Bank with the help of UGC, which provides text books to the poor students for the full semester on the recommendation of the Principal. There are two reading rooms with a seating capacity of 170. The library remains open from 9.00 am to 7.00 pm during all working days and from 10.00 am to 5.00 pm during vacation and on Sunday's from the session 2017-18.

Keeping in view the difficulties faced by the college library to manage and arrange large number of books and students in the library, it was decided to subscribe e-books and e-journals (requires no space but saves environment) and to automate the library. The Librarian attended the workshop in 2002 at Dr. Y. S. Parmar University of Horticulture and forestry Solan and in 2004 at H.P. University Shimla regarding Library Automation with SOUL software.

In 2005 for the automation of the library a computer and Soul software 1.0 (College Version) was purchased at the cost of Rs. 55000/-. A library staff member was given five days training by INFLIBNET Centre Ahmedabad at Dr. Y. S. Parmar University of Horticulture and Forestry Solan in 2010.

In 2010, for e-books and e-journal the college library became the member of N-List Programme which provides large number of e-books and e-journal through "INFLIBNET Centre Ahmedabad" established by U.G.C. The Internet facility was also provided in the library in the same year.

In 2012, a software for blinds and low vision students (JAWS) was also purchased at the cost of Rs.70,000. One library attendant was given training at CRC Sundernagar to operate this software.

In 2014 the Soul 1.0 was upgraded to SOUL 2.0 and old computer was replaced by a new computer with the latest configurations. One library member was given one week training by INFLIBNET Centre Ahmedabad at Indian Institute of Advance Studies Shimla.

Recently, four new computers with latest configuration were purchased at the cost of Rs. 1,26,000/-.

In 2017, the college library became the member of Developing Library Network (DELNET), New Delhi by paying a membership fee of Rs. 19,470. It networks more than 900 libraries in India and six other countries and access about fifty lakh record of books, journals, articles and other documents. DELNET also provides “Inter Library Loan” for Books and Document delivery services for the articles in the journals to the Members- Libraries within and outside India.

From June 2018 the library will be automated in cataloging and circulation which will improve the facilities provided to the students.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The College Library has acquired 38236 books till today in the faculties of Arts, Science, Commerce, Education, Computer Sciences, Physical Education and Management. Some books like European Paintings in German Art Galleries, Baapu ki Sumritiyaan, Pahadi Lok Ramayan, Dei Joolfoo, The call of the Mystic Mountains, History of Kangra and Kullu States and The World of Islam can be classified as rare books because these are out of print now. Apart from this, the books related to academic requirement which are rarely available in Sundernagar town have been kept in the library for students and the staff, hence, such books can also be categorized as rare books. As such the college library does not own any historically important documents.

4.2.3 Does the institution have the following:

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.84

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.60777	2.44748	1.65808	2.56380	7.90584

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.43

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 138

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college aspires to up-grade the basic information and technology infrastructure like computers, internet facility and other peripherals. It reviews the IT infrastructure as the requirement of the time. Software and hardware are up-graded regularly and as and when a demand for the same arrives. The college has a separate fund which is utilized to fill the requirements of procurement, up-gradation, deployment,

maintenance of the computers and their accessories as and when needed. It is aiming at the computerization of all the departments and offices with net working and internet facilities. INFLIBNET connectivity has been provided in the institution. Staff and students are provided passwords to avail this facility of the national knowledge network connectivity. In the last two years, Internet facility has been upgraded with Wi-Fi and high speed broadband Internet connectivity to provide seamless receive and transmission of data as well as optimal and remote access of computing resources. Broadband internet facilities with Wi-Fi have been provided in the departments of Bio-sciences, Physics, Chemistry, Physical Education, Management, Computer Application and Education. In addition to this, internet facility has also been made available in the library, girls' hostel and offices. Last year, a multipurpose hall of the college was renovated and converted into a well furnished seminar cum conference hall with ICT facilities and this year two new seminar halls have been equipped with same facilities.

At present college has ninety nine computers in working condition; out of them eighty five systems are for the students use and remaining fourteen in different offices. For internet access we have nine NME (National Mission on Education) connections and three more broadband connections on different places in the college campus. In spite of this, the college campus is also provided by Jio-Fi from the Jio Company.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 30.68

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: 35-50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Annual budgetary provisions are made by the Managing Committee of the college for the maintenance and upkeep of the infrastructural facilities and equipments. The college carries out the repairs and maintenance through private agencies by inviting quotations and the concerned committees like purchase committee, estate committee and building committee etc. to monitor the said work.

The college also makes spot purchases through spot purchase committee to ensure the quality and the cost.

All labs are assisted by lab attendants / assistants under the supervision of the head of the concerned departments.

The college has a separate fund which is utilized to fill the requirements of procurement, up-gradation, deployment, maintenance of the computers and their accessories as and when needed. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the physical, academic, and support facilities.

The college has appointed lab technicians for calibration of the instruments in the labs. Gymnasium and sports instruments are looked after by the concerned staff. Outside help is taken for major repair work on the instruments as per the requirement and the college tries to purchase calibrated instruments. Different Stock taking committees make suggestions to weed out or to purchase the new one, or make suggestions for repair and calibration

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 1.76

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
26	48	107	33	40

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 49.48

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1533	1630	1560	1379	1060

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.76

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
106	7	5	4	1

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 9.73

5.2.2.1 Number of outgoing students progressing to higher education

Response: 105

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 1.42

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	2	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
220	190	120	80	25

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College Student Central Association (CSCA) of M.L.S.M. College, Sundernagar is a representative of the student community nominated on the basis of excellence in Academics, Sports, Cultural, NCC, NSS and other activities in the college. The purpose of the CSCA is to promote and develop the leadership and organizational ability among the students. The College Student Central Association (CSCA) is constituted in the college as per the constitution provided by the Himachal Pradesh University, Shimla. The CSCA comprises of four office bearers from different faculties viz. i) President ii) Vice President iii) Secretary iv) Joint Secretary along with class / department representatives. The student representatives on the CSCA hold office for a period of 1 year.

The CSCA functions under the guidance of an advisory committee, comprising of senior teachers from different faculties. As per the constitution, the President of the CSCA of the previous session works as the ex officio member of the college managing committee, the highest decision making body of the institution. Our college has got the distinction to be the first college to have the outgoing CSCA President as a member of the Managing Committee. This was introduced in the college before it became mandated by the H.P. University Ordinances. This helps the managing committee to take relevant decisions in the interest of the students. The CSCA continuously strives to identify student-related issues and helps to resolve them, thus building a healthy environment in the institution. Most of the activities of the college, throughout the session, are organized under the supervision of the CSCA.

1.Objectives:

1. To foster, develop and increase students' social awareness.
2. To promote interaction and knowledge sharing.

3. To nurture the aptitude of the student community for holistic development.
4. To promote and develop organizational ability.
5. To function as the office for all CSCA activities.
6. To offer desk support for all student activities.

2. Tenure:

The student representatives on the CSCA hold office for a period of 1 year.

3. Pledge of the CSCA:

We, the students of M. L. S. M. College Sundernagar, shall strive for the holistic development of the student community. We shall work with a sense of morality and responsibility to ensure the welfare of one and all. We shall always maintain an atmosphere of harmony in the institute. We promise to follow the principles enshrined in the Constitution in letter and spirit. We, hereby, adopt the Constitution of the College Students Central Association and pledge to abide by the principles laid down in it.

4. FIVE CENTRAL COMMITTEES OF CSCA:

The five Central Committees are as follows:

- i. Academic Committee
- ii. Cultural Affairs Committee
- iii. Food, Health & Hygiene Committee
- iv. Sports Committee

The CSCA has representation in these Committees. Internal Quality Assurance Cell (IQAC) has two student representatives. Our college has got the distinction to be the first college to have the outgoing CSCA President as a member of the Managing Committee.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 7

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	6	5	9	7

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college formed Alumni Association in 17/12/2009 vide registration No. Sundernagar 4/10 dated 11/02/2010. For some reason or the other it could not remain active. The college has recently reconstituted alumni association named MLSMCOSA (Maharaja Lakshman Sen College Old Student Association). It has its own website: <http://www.mlsmcosa.org>. The association holds its annual meetings to discuss about the development of the institution and what contribution it can make towards the development. Time to time the members of the MLSMCOSA formally and informally gives valuable feedbacks and suggestions. The MLSMCOSA also prepares and uploads the data base of students progression to the higher education on its website.

The MLSMCOSA suggested in the meeting held on 11.02.2016 that the library timings should be increased and water purifiers should be installed in the campus. The alumni association was also of the view that the heritage building (administrative block) in the college should be maintained. The alumni association has made efforts to procure Rs 5 Lakh from Chairman BBMB for the maintenance of the college administrative block, though the money has not been received yet. On the recommendations of the MLSMCOSA, the library timings have also been increased.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision of the institution is to maintain and impart high standards of education to the youth of the state, to produce harmonious personalities by inculcating the spirit of tradition and modernity.

The institution aims at imparting an education that will create a sense of mission and devotion to society in the emerging generation and to imbibe in it a social consciousness and an awareness of changing times.

The mission of the college is to meet challenges and unremittingly strive for excellence in adherence to the motto of the college: TILL HILL AND RIVER VANISH. We wish to inculcate a wide vision, a capacity to understand the views of others, to disagree without bitterness and to instill the spirit of humanity among students and staff. The college endeavors to communicate these in its functioning and work.

The Managing Committee is the highest governing body of the institution. It has two members from teaching and one member from non-teaching staff, who are elected by their respective staff members and the Management has no role in their selection. Two other members from teaching and one from non-teaching are being nominated as members. All the members enjoy equal rights in the Managing Committee and its meetings. It is also the first college in the state to give representation to students by nominating the outgoing President of CSCA as a member of the college Managing Committee.

The Managing Committee has established various standing committees like the Finance Committee, Academic Affairs Committee, Administrative Affairs Committee, LSIBET Advisory Committee and Departmental Promotion Committee to review different aspects of the functioning of the college and recommend changes in policy to the Managing Committee.

The Managing Committee annually reviews the implementation of its policies through different sub-committees and the Principal.

The Managing Committee works in consultation with teachers to find out and improve the areas of weaknesses.

6.1.2 The institution practices decentralization and participative management

Response:

The Managing Committee is the highest governing body of the institution. It has two members from teaching and one member from non-teaching staff, who are elected by their respective staff members and the Management has no role in their selection. Two other members from teaching and one from non-teaching are being nominated as members. All the members enjoy equal rights in the Managing Committee and its meetings. It is also the first college in the state to give representation to students by nominating the

outgoing President of CSCA as a member of the college Managing Committee.

The Managing Committee has established various standing committees like the Finance Committee, Academic Affairs Committee, Administrative Affairs Committee, LSIBET Advisory Committee and Departmental Promotion Committee, which have the nominated members from teaching and non-teaching, to review different aspects of the functioning of the college and recommend changes in policy to the Managing Committee.

The Managing Committee annually reviews the implementation of its policies through different sub-committees and the Principal.

The Managing Committee works in consultation with teachers to find out and improve the areas of weaknesses.

The Managing Committee in consultation with the Principal and senior faculty members discusses and formulates the action plan to be implemented. Action taken reports for previous decisions are put before the Managing Committee for further support, feedback and instructions.

Institution has HOD's or Coordinators for each individual department who have been given partial autonomy to perform all the activities of the respective departments along with faculty members. Top Management helps and supports each department with resources and finances.

A case study showing the best example of practicing decentralization and participative management is the introduction and implementation of Employees' Welfare Scheme (EWS) in the institution which was framed solely by the employees of the institution (teaching and non-teaching) for the welfare of the employees in consultation with the Managing Committee. EWS is a unique scheme which facilitates medical reimbursement to its employees along with loan facility on simple interest basis for different purposes. The corpus of the scheme was initially contributed by the management. Employer and the employees regularly contribute on the basis of 1:1 which is at present 1:4.

To oversee the operation of the corpus, three member committee has been appointed consisting of the Principal of the college, one senior member among the teacher representative in the Managing Committee and one representative of the non-teaching staff to carry out the purpose of this scheme.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The Managing Committee of the college takes necessary steps to formulate and implement strategic plans of the institution. There are many strategic plans which have been implemented in the college. The one example of strategic plan is that when the college started PG classes in the department of Physics, the department felt shortage of rooms and labs, as the existing structure has not sufficient rooms as well as the laboratories. Keeping in view the need, the Managing Committee planned to construct new floor exclusively for the department of Physics in the new building of LSIBET. It was planned to shift UG and

PG classes and labs so that the labs of the old building be used as class rooms. The benefit of the plan was that the common instruments/apparatuses for PG and UG got shared along with the laboratory staff. Simultaneously, the students of UG classes were benefited and motivated by the regular interaction with PG students. The various aspects included in the plan were the identification of the area of improvement so that academic excellence can be achieved and provisions to offer the best infrastructure along with the adoption of best educational practices so that the defined objectives can be attained.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Managing Committee of the college is the highest policy making body of the institution and has various sub-committees to execute and supervise its policies. The Managing Committee is constituted as per the ordinances of Himachal Pradesh University and currently has sixteen members. Eleven members are associated with education or educational institutions including the Principal of the college who is also the member secretary of the Managing Committee, two members are from non-teaching staff and one member is the outgoing President of CSCA. The Managing Committee meets at least once in a year. The Managing Committee is the highest decision-making body of the college. It frames all policies and makes guidelines for their implementation. It approves the budgets and the Statements of Accounts, and involves itself in all the quality policies and plans through various activities including the following:

- The Managing Committee has established various standing committees like the Finance Committee, Academic Affairs Committee, Administrative Affairs Committee, LSIBET Advisory Committee and Departmental Promotion Committee to review different aspects of the functioning of the college and recommend changes in policy to the Managing Committee.
- The process of internal annual reporting-self assessment system for faculty (ACR's)
- The Managing Committee follows the HP Government service rules / UGC/ HP University, Shimla norms, regulations and ordinances for recruitment and promotional benefits.
- Direct interaction of the Managing Committee with stakeholders regarding grievances and suggestions pertaining to various issues

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1.Planning and Development

- 2. Administration
- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has various bodies/cells/committees for effective and smooth functioning of the institution. One such example of a successful activity of Women Grievances Redressal Cell is evident through the minutes of its meeting in which it was discussed that to promote menstrual health of women and adolescent girls, availability of quality sanitary napkins vending machine and incinerators should be ensured in the institution. Installation of these machines are highly inclined with the objectives of the 'Swachh Bharat Mission' towards achieving a clean and healthy India. In view of this it was decided that safe and environment friendly quality sanitary napkins vending machine and incinerators are to be installed in the institution. For the trial basis vending machine and incinerator was installed in the Girls' Hostel of the college.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

To keep the morale and motivation of the employees high the managing committee has taken the following welfare measures for its employees:

- EWS: The college has introduced a unique Employees' Welfare Scheme (EWS) in August 2000 for the welfare of its employees. The members of the scheme and their dependents are reimbursed any amount which the employee has to pay for medical emergencies on 100% basis as per government norms. In case of the unfortunate death an employee, an ex-gratia grant of Rs. 20,000 to the next of kin of a deceased employee is provided under this scheme. To add to the income of the corpus, employees are entitled to seek loan for various purposes like repair or construction of the house,

education and personal purpose on simple interest decided by Employees' Welfare Scheme (EWS) committee from time to time.

- The college adheres to all the welfare schemes of the state government such as GIS (Group Insurance Scheme), EDLI, EPF and Maternity Leave (as per HP govt. rules).
- EPF : To provide pension benefits to the employees, the managing committee makes contribution towards EPF of the employees on the higher wage ceiling (Rs. 15000/-), where employer is not under obligation to pay at such higher rate, contrary to maximum limit of Rs. 1250/- month. The managing committee does so because 8.33% of total contribution made by the employer towards EPF of the employee is diverted to pension scheme of EPFO.
- The managing committee gives fee concession to the wards of the employee who wish pursue their studies in this institution.
- The college provides monetary help to its employees in need.
- The managing committee has frame a policy of re-employment of its employees, to retain the efficient and experienced faculty.
- Apart from this, the college has the following basic welfare measures:

- 1.Safe hygienic drinking water
- 2.Suitable seating arrangements
- 3.Sufficient number of washrooms
- 4.Canteen facility
- 5.Accommodation facility
- 6.First-aid facility in the campus
- 7.Banking and ATM facility in the campus
- 8.Recreational facilities

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years**Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response:** 4.04

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	3	0	3	4

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**Response:**

The college has an established mechanism of submitting annual confidential reports (ACR) of the staff as a performance appraisal system to the Managing Committee through the Principal of the institution. Annual

confidential report format covers various areas of activities performed by the teachers. ACR's of non-teaching staff are reported by the supervising officer who could be the Superintendent of the office or the HOD's of different Departments or the Principal.

The performance appraisal reports are reviewed by the Managing Committee and whenever Management feels necessary, the same is communicated to the person concerned to explain the queries raised. These are communicated to the higher authorities for necessary action at their end as and when required. Even the government of Himachal Pradesh reviews the ACR's of the teaching staff under GIA, for promotional and other financial benefits. This has improved the work efficiency and work culture in the college.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

To ensure effective and efficient utilization of financial resources, the college performs two types of financial audits:

- 1 Internal Audit which is carried out by the Bursar of the college as per requirements.
- 2 External Audit is done through a Chartered Accountant every year hired by the college. Audits are also conducted by the Govt. of Himachal Pradesh and the Accountant General of India.

Last audit was conducted by the college Chartered Accountant, M/s. Bhanot, Sapan and Associates, Nagrota Bagwan, Kangra on 16/12/ 2017 for the financial year 2016-17. No serious audit objections were raised in the last five years, but some following notes were reported:

- The advance taken by the employees shall be submitted in a specified time.
- The Loans and Advances balances are subject to confirmation.
- The Printout of the Books has to be taken and kept properly.
- Previous year figure has been regrouped and reclassified wherever considered necessary.

The last audit was carried out by AG Office, HP Government, on 21/11/2013; the objections raised have been removed.

Compliance:

- Arrears of previous years have been deposited.
- Notices were issued to the employees to settle their advances.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 2.02

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.84111	0.12000	0.22100	0.71035	0.12500

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college makes earnest efforts for securing additional funding and utilizes the same for the growth and well-being of the institution. The additional funds are generated by the way of:

- Raising funds for seminars from local industrialists and business houses.
- UGC general development and budgeted scheme grants under 12TH/ 13Th Plan
- MPLAD
- MLALAD
- Donation in the form of local philanthropists
- District Administration through Deputy Commissioner Mandi
- Corporate Houses of the state

Sources of institutional funding are:

- Grant-in-Aid from state Government for Aided regular staff
- Funds under Self financing schemes
- UGC grant-in-aid
- Fee and funds from students
- Donations
- Bank Interest
- Rental Income from the bank / canteen / Residential Accommodation

Deficit is met as follow:

- Ninety-five percent of the deficit grant towards the salary of regular aided courses employees by the state government
- Five percent of the deficit of salary by the Managing Committee

The institution adopts a three tier process to monitor effective and efficient use of available financial resources.

1. The Principal and the Bursar oversee the financial practice and implementation.
2. The Finance Affairs' Committee of the Management considers the proposals regarding finance put forward by the Principal in the form of Notes.
3. After discussions among the members of Finance Affairs' Committee, the Notes are put forward to the Managing Committee for consideration.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Two examples of best practices as a result of IQAC recommendations.

1. Sports complex: for holistic development of the students and channelizing the energy of the youth, the IQAC in its meeting held on 17 June 2015 suggested that the incomplete sports complex must be made ready for the students at the earliest so that the students may get benefited. The sports complex was completed within stipulated time. All gymnasium equipments and works stations were installed in it and a hall was prepared for yoga exercises, table tennis and wrestling practice etc. Different classes of B.P. Ed. and B.P.E. were shifted in this new sports complex. To bring all the sports equipments, class rooms and adjacent ground facilities at one place to the sports persons has helped in saving the time and has enhanced their performance.

2. Under CBCS (RUSA) system, H.P. University notified that a student will have to secure minimum of 106 credits for graduating in BA/B.Sc./B.Com. and for graduating with honours degree, they have to secure minimum of 120 credits. In this regard IQAC meeting was held on 9 February 2016. It came to the notice that the students were in short of three credits to secure 120 credits. If the students study one more subject, they would be able to earn more than 120 credits and will get honours degree. It was resolved in the meeting that one more subject will be taught to the students in different classes so that they may get benefited with extra credits. Maximum numbers of students who were declared successful with this extra subject, received honours degree. This became the best practice in our college as none of the other colleges followed such practice.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are:

1. Up gradation and purchase of computers:

IQAC felt that the computers in the computer labs should be upgraded. Therefore, old computers were upgraded and new ones were purchased.

New computer were purchased in Physics, Chemistry and Bio-Sciences lab for students. It was decided that no of computers will be increased in phased manner.

Computers were also provided in the girls hostel and the library for the students to access e-books, e-journals etc.

Smart Labs in Zoology department:

Since the dissection of animals is banned, therefore, smart labs were prepared in the Zoology department to demonstrate the same through the virtual labs for which the software (Digifrog) was purchased.

2. Multipurpose Hall:

To facilitate the teaching learning process, the IQAC suggested that the multipurpose hall of the college be converted into seminar/ conference hall. Therefore, old multipurpose hall was renovated, furnished with new furniture and a projector was installed with a screen. This hall is now used for conducting seminars, Guest lectures, conferences etc in the institution.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The incremental improvements made during the preceding five years:

Session 2012-13:

- Keeping in view the importance and need of developing communication skills among students a Language Lab was established in the college at a cost of Rs. 9.53 Lac sponsored by the UGC with a seating capacity of twenty-four students at a time.
- A new Dept of physics with well equipped laboratory and lecture theatres was constructed on the top floor of the LISBET building at an approximate cost of Rs. 25 lac and new apparatuses were purchased worth Rs. 4 lac.
- Lawn Tennis Court was being laid out at a cost of Rs. 5 lac approximately.
- A boundary wall was raised around the Girls' hostel along with the installation of CCTV cameras for the safety and security of the boarders.
- Latest equipments at a cost of 15 lac were purchased in the Department of Bio-Sciences

Session 2013-14:

- Sports complex building was constructed to accommodate more than 100 students.
- Solar Geysers with a capacity of 3000 lts. have been installed in the Girls' Hostel

Session 2014-15:

- The Ministry of Human Resource Development New Delhi approved cluster University at Mandi and made MLSM college as one of the constituent college of the said university. The college submitted the DPR amounting to Rs. 23,93,30,000 to MHR Delhi for its approval.

Session 2015-16:

- The district administration declared the college as centre of excellence and erected a boxing ring in the college playground and donated equipments for a gym at the cost of around Rs. 15 lac
- The college road was metalled at a cost of Rs. 10 lac, sanctioned was DC Mandi.
- An electric transformer of 250 KVA capacity at the cost of Rs. 5.5 lac was installed by the college at its own.
- The college established IQAC on 15.06.2015 with a vision to maintain and improve qualitative practices. In a short span of eighteen months since its establishment, the IQAC has focused on infrastructural developments and successful implementation of CBCS.

Session 2016-17:

- The college campus was brought under camera vigilance by installing 11 cameras in the college campus and 8 cameras were installed in the library and 4 cameras in the girl hostel.
- The college renovated the college hall and converted into conference / seminar hall. A complete re-flooring was done on the floor and a new stage was erected. New set of conference chairs numbering 158 were purchased for the same and a Wi Fi projector and a screen with remote was installed in it.
- The renovation and restoration of the administrative block (a heritage building) was done.
- Enhanced the strength of quality of computer labs by replacing the old systems (19 latest computer systems were added to computer lab and Bio sciences lab.) In addition to this, computers were installed in the library, labs, different departments and girls' hostel.
- A five day INSPIRE Internship Science Camp was organized by the college, sponsored & funded by Department of Science and Technology (DST) Govt. of India from June 23 to 27, 2016.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 35

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The college runs a number of programmes for promoting gender equality. It shows the sensitivity in providing facilities such as common rooms, safety, security and counselling. The college has constituted '**Women Grievance Redressal Cell**' (WGRC) and '**Anti Ragging/Discipline committee**' to ensure the safety and security with the aim to maintain gender equality. These bodies took the following initiatives; WGRC identifies and receives the complaints against the women sexual harassment, gender bias and crimes. The committee resolves cases after discussions in the meetings and takes the necessary actions if required. For this purpose **Gender champions** have also been nominated obeying the UGC recommendations (*Saksham Report*) in the college. Gender champions are boys and girls above **16** years of age and envisaged as the responsible leaders who will facilitate an enabling environment within the college where girls are treated with dignity and respect. The CSCA of the college (mostly consisting of girl students) acts as the gender champions of the college. The outgoing president of CSCA, gender champion is the nominated member of management also.

WGRC held eight meetings w. e. f. 2015 to 2017. It has been working since 2015 to ensure that gender perspectives are taken into account. It has been helping in preventing all forms of gender violence; and use

“non-sexist, non-discriminatory, non-stereotyped” language in institutional communication. It informs students from time to time of their rights regarding sexual violence and harassment and help them access dedicated support. WGRC, organised a workshop on awareness programme against sexual harassment and reporting against crime in Sep.,2016. Where retd. S.P. (H.P. Police Department) Sh. Hardesh Bist was the resource person. A lecture on self defence was delivered on Nov.,2016, in the Krishna Kumari Girls Hostel by Mrs. Sujata Singh, member secretary Women Commission, Uttarakhand.

College has established a well furnished girls common room equipped with proper sitting arrangements to accommodate about 20-30 girls at a time and remains open 10AM to 5 PM on all working days.

The various bodies/departments in the college take a number of initiatives to ensure gender equity among the students. **‘Red Ribbon Club’** organises health awareness programmes, rallies and conduct workshops/lectures in this direction. AIDS awareness, Cancer awareness, and Yoga (held every year on international Yoga Day) are among such health awareness events which make both the genders aware of health issues and help them fight challenges of life. The Physical education department of college plays an important role to promote gender equity in sports as it conducts matches, athletic meets, sports meets in which the equal opportunities for both sexes are provided. Through these events students are encouraged to use their potential of sport for equality in its broadest sense. The college cultural committee has been making continuous efforts in this direction by organising various cultural activities and competitions among boys and girls.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 40.38

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 21000

7.1.3.2 Total annual power requirement (in KWH)

Response: 52000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The college makes every efforts to keep the premises neat and clean. It has suitable arrangements for disposal of the waste. For liquid waste the campus is attached with I & PH sewerage system, and there is a soak-pit for effluents from the Chemistry labs. The college has placed dustbins on each floors of different blocks and in the campus for solid waste. The students are discouraged to throw any solid waste in the campus. They are motivated to keep the campus clean through NSS activities and by participating in Swachata Abhiyan.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The college does not have any rain water harvesting structures. Being a hilly area, Sundernagar town has no water scarcity, therefore, the institution never planned to raise the rain water harvesting structures in the campus. To meet the daily requirements, the college has dig a bore well. The college is planning to raise rain harvesting structures in the buildings being constructed under cluster university being a mandatory condition of the Town and Country Planning Department.

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

The college makes efforts to keep the college campus eco-friendly and green. It is richly endowed with plants and trees, some of which are almost a century old. The students are always encouraged to plant more

and more trees and keep the campus clean. The college celebrates Van-Mahotsav in which staff and students plant trees and inspires the students to plant more and more trees in their surroundings. The NSS units conduct plantation in collaboration with the department of Forest in the campus and the surrounding areas.

Most of the students and staff use public transport and avoid their own vehicles for transportation. Being a hilly area they prefer pedestrian modes of transportation to the vehicles, hence, the movement of the vehicles is very limited inside the campus. The college campus is plastic free as the Himachal Pradesh Government has banned the use of plastic bags.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 9

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	2	3	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including

Vice Chancellor / Director / Principal / Officials and support staff**Response:** Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response:** Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** No**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 88

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Yes, the college organizes the national festivals and birth/death anniversaries of the great Indian personalities. Following days are celebrated with great fervor and enthusiasm by the staff and students:

- Lakshman Sen Jayanti 14 August
- Founder's Day 10 March
- Teachers' Day (Dr. Radha Krishnan) on 5 September
- National Science Day (Sir C V Raman) on 28 February
- Sports Day (Major Dhyan Chand) on 29 August
- Gandhi Jayanti on 2 October
- Rashtria Ekta Diwas (Sardar Patel) 30 October
- Ambedkar Jayanti on 14 April
- Diwali with staff and students
- Holi with staff and students

The students of the college at their own level also celebrate by organizing blood donation camps and different activity based competitions:

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- The college has a transparent and efficient mechanism to deal with the academics matters. The college ensures that its internal assessment practices are fair, transparent and in harmony with the standards of the Himachal Pradesh University. Before the commencement of the end semester examinations, the students are informed of their internal assessment score and attendance percentage. This ensures that both faculty members and students remain accountable for their roles.
- The college maintains complete transparency at administrative level as the Managing Committee has established various standing committees like the Finance Committee, Academic Affairs Committee, Administrative Affairs Committee, LSIBET Advisory Committee and Departmental Promotion Committee, which have the nominated members from teaching and non-teaching, to review different aspects of the functioning of the college and recommend changes in policy to the Managing Committee.

- Finance Committee of the Managing Committee has members from teaching and non-teaching staff to maintain the transparency in the working of the managing committee. Annual internal and external audits are conducted.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

FIRST BEST PRACTICE

Title: Employees' Welfare Scheme 2000: A Reflection of Security and Involvement

Goal:

To provide domiciliary medical reimbursement benefits and loan facility to the employees of the MLSM College and allied Institutions.

Context:

As the employees of 95% grant-in-aid and privately managed institutions were not entitled for Medical reimbursement, the college introduced employees' welfare scheme. which raised a sense of security, feeling of involvement and participation among the employees.

Practice:

Initially, the corpus for the scheme was contributed by the Managing Committee with a sum of Rs. 10 lac. In the beginning, the employees and the employer regularly contributed an amount of Rs 100 on the basis of 1: 4; which is now in the ratio of 1:1. The members of the scheme and their dependents are reimbursed any amount which the employee has to pay for medical emergencies on 100% basis as per government norms. The college adheres to all the welfare schemes of the state government such as GIS (Group Insurance Scheme) and EPF. To oversee the operation of the corpus the Managing Committee has appointed a three member committee consisting of the Principal of the College, the senior among the teacher representatives on the Managing Committee and the representative of the non-teaching staff on the Managing Committee.

Out of the corpus, the amount specified under the rules can be utilized to sanction loans to the permanent employees who are members of this scheme at the rate of interest to be decided by the committee from time to time (simple interest).

Evidence of success

During the last five years, 11.5 % employees claimed Medical reimbursement and 7.85 % raised loan.

Problems encountered:

- To check the Fake bills

SECOND BEST PRACTICE

SPORTS AND CULTURE: A NECESSITY FOR HOLISTIC DEVELOPMENT

GOAL

To impart an education that will help the students in their holistic development.

CONTEXT

The college lays equal emphasis on curricular as well as sports and cultural activities which are an integral part of our vision for the students in today's complex and competitive world.

PRACTICE

For over forty years, our college has consistently maintained a tradition of excellence in sports and culture. Our sports persons have brought glory not only to the college but also to the H P University, state and the nation.

It has participated in many sports, games & cultural activities at state and national level. Recognizing the excellent performance of our students in the game of Boxing at the National level, the District Sports Council, Mandi, has designated this college as a Centre of Excellence for Boxing.

EVIDENCE OF SUCCESS

Our students have got highly commended and commended positions in Himachal Pradesh University Youth Festival and represented the H P University many times.

Many students of this college have represented Himachal Pradesh University in Inter-Varsity Championships in various sports and games.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- Lack of adequate financial resources to establish and upgrade facilities and also provide proper nutrition to sportspersons.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college is striving to achieve the mission of the institution. The course curriculum, teaching

methodology, participative governance, promotion of inclusiveness in higher education, sports and cultural activities are all continuous practices in the college.

TITLE: SELF FINANCING COURSES: A PIONEER INSTITUTION

GOAL

The college has an illustrious academic record and it has produced a large number of students who have distinguished themselves in medicine, engineering, academics, administrative services, political and many other fields and careers. To achieve academic excellence, as reflected in the vision and mission of the college, our college aims at imparting an education that produces intelligent, creative and sensitive human beings that can respond positively to the challenges of changing times. The college also believes that courses which help our students find productive employment will contribute positively to social enrichment.

CONTEXT

Himachal Pradesh, one of the most literate states in the country, lacks adequate employment opportunities for its youth. A larger number of educated youth are not in a position to get meaningful employment without professional degrees. In the present era of liberalization, privatization and globalization (LPG), apart from an exposure to a number of subjects of study at the +2 level and the UG degree, young people need functional skills to get employment in the global context. Many students from Sundernagar in particular and from Himachal Pradesh in general had to go out of the state to pursue such courses. Two decades ago, the college resolved that courses which fulfill these objectives be started as self-financing courses as the ability of the state to seed and sustain new courses was shrinking.

PRACTICE

M L S M College is a pioneer institution to start courses under the self financing scheme in the state of Himachal Pradesh. It was the first affiliated college to start the Bachelor of Business Administration (BBA) degree programme in the year 1996. The BBA course attracted students from most of the states of north India. In continuation of the same practice, the college was the first in the state to introduce the B. Ed. course as a self financing course in 1998. In 2001 the college added the BCA course to the growing number of self financing courses in the institution. The Bachelor of Physical Education (B.P.Ed.) and BPE were started in 2007 and 2008 respectively. In July 2010 the college became the first affiliated college in the state to start Post –Graduate courses in the Sciences. M.Sc. (Physics) and M. SC. (Chemistry) began from the academic session 2010-11, followed by M. Sc. Botany and M. Sc. Zoology from July 2013. The college is considering proposals to start M. Com., MBA, MCA, M. Ed. and M.P. Ed. in the near future.

The practice of starting self financing courses has given excellent results and has put a positive impact on the academic environment of the college. The self-financing courses have allowed the college to enhance and upgrade its infrastructure, particularly its laboratories. The skill-based and post-graduate courses have contributed significantly to raising the level of students' intellectual interaction and dedication.

EVIDENCE OF SUCCESS

With the inception of self financing courses in 1996, it has been observed that our students have set a benchmark of bagging top positions not only in the district but also at the state level. Every year the

students of this college mark their presence in the first ten top positions of the H P University results.

The success of these courses is further evident from the fact that the number of students visiting the library has increased. The college library holds more than 38000 books in the disciplines of Arts, Science, Commerce, Education, Computer Science and Management. Since the introduction of these courses, the titles / journals/ magazines in the library have increased along with the use of INFLIBNET. The college library subscribes to 12 newspapers and more than 45 Magazines and Journals.

With the beginning of the courses like B. Ed. and the M.Sc's, the students of the college have got an opportunity to interact with eminent scholars across various fields who visit the institution from time to time. As a result of this interaction, the students are getting exposure and it has also helped them to develop their critical reasoning and scientific temperament to analyse problems. Students of different departments, transcending the boundaries of disciplines, are enthusiastically participating in seminars, presentations and discussions. Today, we have modern and well equipped science and information technology labs in the college.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- To generated financial resources to meet the requirements of the courses
- To create infrastructure as per the requirement of the courses
- To seek affiliations from different statutory/ affiliating bodies
- To attract and retain eligible and well qualified faculty

5. CONCLUSION

Additional Information :

The college has the honour of becoming a constituent college of the proposed Cluster University to be set up at Mandi, H. P. The college plans to build new class rooms, conference hall, smart class rooms, science laboratories and modern computer laboratories for which a grant of approximately Rs. 12 cr from the central govt., under Cluster University, is in the pipeline.

Concluding Remarks :

MLSM College does not see itself as a perfect institution, but one which always tries to grow and improve itself and as a college which has developed the ability to diagnose its ills and search for remedies. The college had a modest beginning with B.A. in the Humanities with a faculty of eleven and a student strength of less than three hundred. At present our college has 18 departments with a student enrolment of more than 3000 and a faculty of 79 out of which 40 are Ph.D.'s. Today, it is proud to be one of the premier institutions of higher learning in the state in academics, sports, culture and discipline. The college is also pioneer institution to start Self-financing courses in the state. It believes in consolidation and a sustainable longevity; embodied in its motto *Till Hill and River Vanish*.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>2</td> <td>1</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>0</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	4	2	1	2	3	2016-17	2015-16	2014-15	2013-14	2012-13	1	1	0	1	1
2016-17	2015-16	2014-15	2013-14	2012-13																	
4	2	1	2	3																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	1	0	1	1																	
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 1051</p> <p>Answer after DVV Verification: 113</p> <p>Remark : most entries are from B.Ed class work and 23 individual letters</p>																				
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>Answer before DVV Verification : B.Any 3 of the above</p> <p>Answer After DVV Verification: D. Any 1 of the above</p> <p>Remark : Provided documents contain only student curriculum feedback.</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: E. Feedback not collected</p> <p>Remark : No feedback collected.</p>																				
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 92</p> <p>Answer after DVV Verification: 74</p>																				

Remark : Provided documents shows Total number of mentors are 74

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	1	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 4045

Answer after DVV Verification: 1037

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 4203

Answer after DVV Verification: 1079

3.1.2 Percentage of teachers recognised as research guides at present

3.1.2.1. Number of teachers recognised as research guides

Answer before DVV Verification : 18

Answer after DVV Verification: 1

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

3.3.3.1. How many Ph.Ds awarded within last five years

Answer before DVV Verification : 2

Answer after DVV Verification: 0

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

14	6	7	13	9
----	---	---	----	---

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : Research papers in the Journals not notified on UGC website

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
6	3	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

Remark : According to provided documents

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	3	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	1	2

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
0.3	4.0	0.63	63.6	60

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : Provided the consolidated fund allocation towards infrastructure augmentation facilities not certified by chartered accountant

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : Provided data is not valid , required landing page of remote access to e-resources of the library of in HEI website.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
19.56739	22.27354	6.96290	24.76001	12.72629

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : Provided Expenditure incurred on maintenance of physical facilities and academic support facilities not duly certified by chartered accountant

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above

Answer After DVV Verification: E. 3 or less of the above

5.2.1	<p>Average percentage of placement of outgoing students during the last five years</p> <p>5.2.1.1. Number of outgoing students placed year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 745 1046 882"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>10</td> <td>11</td> <td>7</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 958 1046 1095"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : data not available</p>	2016-17	2015-16	2014-15	2013-14	2012-13	21	10	11	7	8	2016-17	2015-16	2014-15	2013-14	2012-13	0	0	0	0	0										
2016-17	2015-16	2014-15	2013-14	2012-13																											
21	10	11	7	8																											
2016-17	2015-16	2014-15	2013-14	2012-13																											
0	0	0	0	0																											
5.2.3	<p>Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1532 1046 1668"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>6</td> <td>6</td> <td>5</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1744 1046 1881"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>2</td> <td>2</td> <td>0</td> </tr> </tbody> </table> <p>5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1957 1046 2027"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	21	6	6	5	1	2016-17	2015-16	2014-15	2013-14	2012-13	3	3	2	2	0	2016-17	2015-16	2014-15	2013-14	2012-13					
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3	3	2	2	0																											
2016-17	2015-16	2014-15	2013-14	2012-13																											

5.3.1	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 427 1046 562"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>0</td> <td>3</td> <td>5</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 640 1046 775"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Remark : only award is consider.</p>	2016-17	2015-16	2014-15	2013-14	2012-13	4	0	3	5	6	2016-17	2015-16	2014-15	2013-14	2012-13	0	0	0	1	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
4	0	3	5	6																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	0	0	1	0																	
5.3.3	<p>Average number of sports and cultural activities/ competitions organised at the institution level per year</p> <p>5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1133 1046 1267"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>6</td> <td>5</td> <td>9</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1346 1046 1480"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>6</td> <td>5</td> <td>9</td> <td>7</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	8	6	5	9	7	2016-17	2015-16	2014-15	2013-14	2012-13	8	6	5	9	7
2016-17	2015-16	2014-15	2013-14	2012-13																	
8	6	5	9	7																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
8	6	5	9	7																	
5.4.3	<p>Number of Alumni Association / Chapters meetings held during the last five years</p> <p>5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1715 1046 1850"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1928 1046 2063"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	3	1	0	0	0	2016-17	2015-16	2014-15	2013-14	2012-13	0	1	0	0	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
3	1	0	0	0																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	1	0	0	0																	

Remark : During the last five year data to be consider.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : C. Any 3 of the above

Answer After DVV Verification: B. Any 4 of the above

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	8	6	11	4

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
7	1	1	4	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
5	3	0	3	4

6.5.4 Quality assurance initiatives of the institution include:

	<ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit <p>Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: E. None of the above</p>
7.1.3	<p>Alternate Energy initiatives such as:</p> <ol style="list-style-type: none"> 1. Percentage of annual power requirement of the Institution met by the renewable energy sources <p>7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH) Answer before DVV Verification : 21000 Answer after DVV Verification: 21000</p> <p>7.1.3.2. Total annual power requirement (in KWH) Answer before DVV Verification : 130400 Answer after DVV Verification: 52000</p>
7.1.4	<p>Percentage of annual lighting power requirements met through LED bulbs</p> <p>7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH) Answer before DVV Verification : 654.4 Answer after DVV Verification: 0</p> <p>7.1.4.2. Annual lighting power requirement (in KWH) Answer before DVV Verification : 9774.4 Answer after DVV Verification: 0</p>
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify)

	<p>Answer before DVV Verification : B. At least 6 of the above</p> <p>Answer After DVV Verification: B. At least 6 of the above</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years</p> <p>7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>3</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>2</td> <td>3</td> <td>1</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	3	3	3	3	2	2016-17	2015-16	2014-15	2013-14	2012-13	1	2	2	3	1
2016-17	2015-16	2014-15	2013-14	2012-13																	
3	3	3	3	2																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
1	2	2	3	1																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	2	2	2	2	0	2016-17	2015-16	2014-15	2013-14	2012-13	0	0	0	0	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
2	2	2	2	0																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	0	0	0	0																	
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p> <p>Remark : Not provide link</p>																				

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations